



TOWN OF PINCHER CREEK COUNCIL MEETING AGENDA

Monday, June 12, 2023 at 6:00 p.m.

Council Chambers, Town Hall

[Zoom Link](#)

1. **Call to Order**
2. **Scheduled Public Hearing**
3. **Agenda Approval**
4. **Scheduled Delegations**
 - 4.1 Wendy Ryan - Organic Compost Bin at Town Shop – [Pg. 2](#)
5. **Adoption of Minutes**
 - 5.1 Minutes of the Special Council Meeting held on May 15, 2023 – [Pg. 11](#)
 - 5.2 Minutes of the Regular Meeting of Council held on May 23, 2023– [Pg. 14](#)
6. **Business Arising from the Minutes**
 - 6.1 Disposition of Delegation - Allied Arts Council – [Pg. 22](#)
 - 6.2 Disposition of Delegation – Community Gardens – [Pg. 30](#)
 - 6.3 Football Canada – Letter of Concern – [Pg. 49](#)
 - 6.4 Alberta Municipalities Awards – [Pg. 55](#)
 - 6.5 CFEP Grant Application – Curling Club – [Pg. 57](#)
7. **Bylaws**
8. **New Business**
 - 8.1 RCMP Quarterly Reporting – [Pg. 65](#)
 - 8.2 Net-Zero Community Accelerator Program – [Pg. 68](#)
 - 8.3 2023 Coaldale Summer Fest Parade – [Pg. 86](#)
 - 8.4 Wildcat Days Parade 2023 – [Pg. 94](#)
 - 8.5 SCADA Radio Replacements Project Budget Request – [Pg. 99](#)
9. **Council Reports**
 - 9.1 Upcoming Committee Meetings and Events
10. **Administration**
 - 10.1 Council Information Distribution List – [Pg. 101](#)
11. **Closed Session Discussion**
 - 11.1 Curling Club Lease Agreement – FOIP S. 16
 - 11.2 Projects Update - FOIP s. 24
 - 11.3 Tax Arrears Payment Agreement Roll #00254000.0000 – FOIP S. 16
 - 11.4 Council Time Sheets - FOIP s. 24
 - 11.5 Administration Transition - FOIP s. 24
 - 11.6 Personnel Update - FOIP s. 24
12. **Notice of Motion**
13. **Adjournment**

The next Regular Council Meeting is scheduled for June 26, 2023 AT 6:00 p.m.

> -----Original Message-----

> From: Wendy Ryan
> Sent: Friday, June 02, 2023 9:17 AM
> To: Reception
> Subject: Re: Delegation to the next Town Council Meeting

> On Jun 2, 2023, at 9:11 AM, Wendy Ryan

> >>

 Hello

>

> I would like to request to be added to the agenda for the next Town Council meeting. Not sure the date!

>>

> The topic will be: re-opening the organic compost bin by the animal shelter for the public to once again use.

> This was a very appreciated location to take our leaves and grass clipping with easy deposit from the top (and NO lifting and stairs).

> Our attendance will be with town volunteers, home owners, the Pincher Planters, the Oldman Rose Society and Communities In Bloom.

>>

> Thank you for your time.

> I look forward to your reply.

>>

> Sincerely

> Wendy Ryan

June 12 , 2023

Presentation to Pincher Creek Town Council

Wendy Ryan and Community Groups and Citizens

Reinstate the Compost Bin by the Animal Shelter

The Town site:

1. Was in use for about 15 years (maybe more). Used to dump on the ground then the bin facility was invented which was a lot more tidy and less work for the town staff.
2. Great idea - you drop from the top and fills easily to top
3. Back up and pull trap from truck bed or dump bags (save bags) from the top. No carrying: up stairs and lifting bags above your waist.
4. Open 24/7
5. Could reopen this site easily and have two sites to use in town. Should not increase the cost as it would not have to be emptied that often - maybe once a week, depending on usage.

New MD location:

1. Closed at 5:30 - we liked the 24/7 hour option
2. Closed on Tuesdays.

3. Last year we could at least dump our bags into the wood and branch bin - not this year. More work involved.
4. Lots of town volunteers and groups have to work a lot harder to use the new facility. Stairs and lifting.
5. The wood and branch bin has to be emptied almost 2-3 times a week - never really is full, but you cannot easily fill it to capacity due to the set up.
6. Very hard on seniors. An elderly man fell up the stairs last week trying to use it.
7. Why hasn't a similar dump site, like the one we had, been created at the new MD site?







NO
DUMPING!

Smile
You're on
Camera!

CO-
PION



Open Wed. - Mon.

Closed on Tue.

Hours:

7:30am - 5:30pm

Enter & Exit Here







SPECIAL COUNCIL MEETING
Held on May 15, 2023
Commencing at 6:00 p.m.

IN ATTENDANCE:

- Mayor: D. Anderberg
- Councillors: M. Barber, W. Oliver,
G. Cleland, and S. Nodge
- Absent with Regrets: D. Green and B. Wright
- Staff: A. Lucas, Chief Administrative Officer;
W. Catonio, Director of Finance and Human
Resources and L. Goss, Manager of
Legislative Services

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 10:05 am.

2. AGENDA APPROVAL
CLELAND:

That Council for the Town of Pincher Creek agree to add item 4.5 Land and Development to the May 15, 2023 Special Council Meeting Agenda.

CARRIED 23-215

CLELAND:

The Council for the Town of Pincher Creek accepts the May 15, 2023 agenda as amended.

CARRIED 23-216

3. NEW BUSINESS

4. CLOSED MEETING DISCUSSION
OLIVER:

That Council for the Town of Pincher Creek agree to move into closed session of Council on May 15, 2023 at 10:06 am in accordance with section 17 and 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources and Manager of Legislative Services in attendance.

CARRIED 23-217

CLELAND:

That Council for the Town of Pincher Creek agree to move out of closed session of Council on May 15, 2023 at 12:20 pm in accordance with section 17 and 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources and Manager of Legislative Services in attendance.

CARRIED 23-218

4.1 Strategic Planning - Personnel – FOIP s. 17

OLIVER:

That Council for the Town of Pincher Creek as per Management Policy 137-99, 2.1 – Council approves the new Human Resources Officer position as presented.

CARRIED 23-219

4.2 Strategic Planning – Personnel – FOIP s. 24

NODGE:

That Council for the Town of Pincher Creek direct administration to include the development of two new staff positions in the 2024 Operating Budget to be discussed during budget deliberations.

CARRIED 23-220

4.3 Financial Updates – FOIP s. 24

BARBER:

That Council for the Town of Pincher Creek receive the Financial Updates as information.

CARRIED 23-221

4.4 Personnel Update – FOIP s. 24

CLELAND:

That Council for the Town of Pincher Creek appoint the Manager of Legislative Services as Chief Administrative Officer designate for human resources file for the duration of the absents of the Director of Finance

CARRIED 23-222

4.5 Land and Development – FOIP s. 24

CLELAND:

That Council for the Town of Pincher Creek receive the Land and Development information as presented.

CARRIED 23-223

NODGE:

That Council for the Town of Pincher Creek direct administration to schedule a strategic planning session.

CARRIED 23-224

5. ADJOURNMENT

CLELAND:

That this meeting of Council on May 15, 2023 be hereby adjourned at 12:21 pm.

CARRIED 23-225

MAYOR, D. Anderberg

CAO, A. Lucas

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 12th DAY OF JUNE 2023**

S E A L

**NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON
MONDAY JUNE 12, 2023 AT 6:00 P.M.**

DRAFT



REGULAR MEETING OF COUNCIL
Held on Tuesday May 23, 2023
In Person & Virtually,
Commencing at 6:00 p.m.

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, D. Green, W. Oliver,
G. Cleland, S. Nodge, and B. Wright

Staff: A. Lucas, Chief Administrative Officer; K. Green, Executive Assistant; L. Goss, Legislative Services Manager; T. Walker, Energy Lead; and L. Rideout, Director of Community Services

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 6:00 pm.

2. SCHEDULED PUBLIC HEARING

2.1 Clean Energy Improvement Program Bylaw 1634-23

Present: Mayor Anderberg
Councillor Barber
Councillor Cleland
Councillor Nodge
Councillor Oliver
Councillor Green
Councillor Wright

Staff: A. Lucas, Chief Administrative Officer
K. Green, Executive Assistant
L. Rideout, Director of Community Services
T. Walker, Energy Lead
L. Goss, Legislative Services Manager

1. CALL TO ORDER

The Mayor called Public Hearing for Bylaw No. 1634-23 at 6:00pm May 23, 2023 to order.

2. ADOPTION OF AGENDA

WRIGHT:

That Council for the Town of Pincher Creek approves the May 23, 2023 Public Hearing for Bylaw No. 1634-23 agenda as presented

CARRIED PH23-4

3. PURPOSE OF PUBLIC HEARING

The purpose of the public hearing is to present Bylaw No. 1634-23, to establish a Clean Energy Improvement Program.

4. CONFIRMATION OF NOTICE

The Notice of Public Hearing was advertised in the May 3 and 10, 2023 editions of the local weekly newspapers Shootin' the Breeze.

5. REPORT FROM OLDMAN RIVER REGIONAL SERVICES COMMISSION SENIOR PLANNER

No comments were received from Oldman River Regional Services Commission

6. REPORT FROM THE TOWN'S MANAGEMENT STAFF

No comments were received from Operational Services

7. WRITTEN SUBMISSIONS

There have been no written submissions received as of 12:00 Noon, May 17, 2023.

8. PERSONS WISHING TO BE HEARD/PRESENTATIONS

The Mayor asked if there were any persons wishing to be heard. (First Time)

The Mayor asked if there were any persons wishing to be heard. (Second Time)

The Mayor asked if there were any persons wishing to be heard. (Third and Final Time)

9. CLOSURE OF PUBLIC HEARING

GREEN:

That this Public Hearing on May 23, 2023 be hereby adjourned at 6:05 p.m.

CARRIED PH23-5

SCHEDULED PUBLIC HEARING

2.2 Land Use Bylaw Amendment 1547-AP

Present: Mayor Anderberg
Councillor Barber
Councillor Cleland
Councillor Nodge
Councillor Oliver
Councillor Green
Councillor Wright

Staff: A. Lucas, Chief Administrative Officer
K. Green, Executive Assistant
L. Rideout, Director of Community Services
T. Walker, Energy Lead
L. Goss, Legislative Services Manager

1. CALL TO ORDER

The Mayor called Public Hearing for Bylaw No. 1547-AP at 6:05 pm May 23, 2023 to order.

2. ADOPTION OF AGENDA

NODGE:

That Council for the Town of Pincher Creek approves the May 23, 2023 Public Hearing for Bylaw No. 1547-AP agenda as presented

CARRIED PH23-6

3. PURPOSE OF PUBLIC HEARING

The purpose of the public hearing is to present Bylaw No. 1547-AP, to add Medical and Dental Office as a Discretionary Use in the Highway/Drive-In Commercial – C2 land use district.

4. CONFIRMATION OF NOTICE

The Notice of Public Hearing was advertised in the May 3 and 10, 2023 editions of the local weekly newspapers Shootin' the Breeze.

5. REPORT FROM OLDMAN RIVER REGIONAL SERVICES COMMISSION SENIOR PLANNER

Comments were received from Oldman River Regional Services Commission and read by Katie Schlamp.

6. REPORT FROM THE TOWN'S MANAGEMENT STAFF

No comments were received from Operational Services

7. WRITTEN SUBMISSIONS

There was 1 written submission received as of 12:00 Noon, May 17, 2023.

8. PERSONS WISHING TO BE HEARD/PRESENTATIONS

The Mayor asked if there were any persons wishing to be heard. (First Time)

That Council for the Town of Pincher Creek agrees to hear Andy Berry (2202002 Alberta Ltd.) at the Public Hearing for Bylaw No. 1547-AP on May 23, 2023

The Mayor asked if there were any persons wishing to be heard. (Second Time)

The Mayor asked if there were any persons wishing to be heard. (Third and Final Time)

9. CLOSURE OF PUBLIC HEARING

CLELAND:

That this Public Hearing on May 23, 2023 be hereby adjourned at 6:15 p.m.

CARRIED PH23-7

3. AGENDA APPROVAL

NODGE:

That Council for the Town of Pincher Creek agrees to add item 8.8 Bylaw Recruitment, 8.9 And Villages Housing Cluster Request, and 4.2 Colleen Cyr to the May 23, 2023 Regular Council meeting agenda.

CARRIED 23-226

CLELAND:

That Council for the Town of Pincher Creek approves the May 23, 2023 Regular Council meeting agenda as amended.

CARRIED 23-227

4. DELEGATIONS

4.1 Rob Mitchell, Maureen Mitchell, Marie-Helene Hochstein – Snow Removal

4.2 Colleen Cyr – Pincher Creek & District Historical Society

5. ADOPTION OF MINUTES

5.1 Minutes of the Committee of the Whole held on May 3, 2023

BARBER:

That Council for the Town of Pincher Creek approves the minutes of the Committee of the Whole held on May 3, 2023 as amended.

CARRIED 23-228

5.2 Minutes of the Regular Meeting of Council held on May 8, 2023

WRIGHT:

That Council for the Town of Pincher Creek approves the minutes of the Regular Meeting of Council held on May 8, 2023 as presented.

CARRIED 23-229

5.3 Minutes of the Committee of the Whole held on May 10, 2023

GREEN:

That Council for the Town of Pincher Creek approves the minutes of the Committee of the Whole held on May 10, 2023 as presented.

CARRIED 23-230

6. BUSINESS ARISING FROM THE MINUTES

6.1 Disposition of Delegation – Kevin Van Tighem

WRIGHT :

That Council for the Town of Pincher accept the Disposition of Delegation for Kevin Van Tighem as information.

CARRIED 23-231

6.2 Policy Review Committee - Terms of Reference

GREEN:

That Council for the Town of Pincher Creek approves the updated Terms of Reference for the Policy Review Committee as presented.

CARRIED 23-232

7. BYLAWS

7.1 Land Use Bylaw Amendment 1547-AP - Second and Third Reading

NODGE:

That Council for the Town of Pincher Creek agree and give second reading to Land Use Bylaw Amendment 1547-AP amending Land Use Bylaw 1547 to include "Medical and Dental Office" as a discretionary use in the Highway/Drive-in Commercial - C2 land use district.

CARRIED 23-233

CLELAND:

That Council for the Town of Pincher Creek agree and give third reading to Land Use Bylaw Amendment 1547-AP amending Land Use Bylaw 1547 to include "Medical and Dental Office" as a discretionary use in the Highway/Drive-in Commercial - C2 land use district and that a copy of which be attached hereto forming part of the minutes.

CARRIED 23-234

8. NEW BUSINESS

8.1 Pincher Creek & District Historical Society

BARBER:

That Council for the Town of Pincher Creek authorize Pincher Creek & District Historical Society to proceed with the Application for a Development Permit for the development of a 34 foot diameter open-air gazebo on 1069 James Avenue, Plan 6051JK, Block B, replacing the existing 15 foot diameter gazebo presently on site, to the Municipal Development and Subdivision Authority (MDSA) for approval in accordance with the Land Use Bylaw 1547.

Further

That Council for the Town of Pincher Creek agree to waive the application fee for Development Permit 23-D0022.

CARRIED 23-235

L. Goss left the meeting at 6:55pm

8.2 Climate Resiliency and Adaptation Plan Extension

GREEN:

That Council for the Town of Pincher Creek approve the extension of the Climate Resiliency and Adaptation plan from May 30, 2023 to June 30, 2023 and sign the amended agreement.

CARRIED 23-236

T. Walker left the meeting at 6:58pm

8.3 AMWWP Grant Agreement

OLIVER:

That Council for the Town of Pincher Creek authorize Mayor Anderberg to sign the Alberta Municipal Water Wastewater Partnership grant agreement for the Wastewater Lift Station Solids Removal System and direct administration to bring forward the Wastewater Lift Station Solids Removal System to the 2024 Budget deliberations.

CARRIED 23-237

8.4 Coal Miner Days Parade – June 10, 2023

GREEN:

That Council for the Town of Pincher Creek accept the Coal Miner Days Parade invite and send Councillor Cleland to attend on June 10, 2023.

CARRIED 23-238

8.5 Seniors Week - Coffee with Council

GREEN:

That Council for the Town of Pincher Creek support Seniors' Week and delegate Council members to join Coffee with Council on June 5, 2023 at the Huddleston Centre at 10:00 am.

CARRIED 23-239

8.6 Pincher Creek Pride Flag Raising

WRIGHT:

That Council for the Town of Pincher Creek support the Pride Flag Raising event (June 1, 2023 at 4:15pm) and approve Councillor Nodge to attend the event and speak on behalf of the Town of Pincher Creek.

CARRIED 23-240

8.7 Council Resolution Spreadsheet

OLIVER:

That Council for the Town of Pincher Creek accept the resolution spreadsheets as Information with thanks.

CARRIED 23-241

8.8 Bylaw Recruitment

NODGE:

That Council for the Town of Pincher Creek accept the Bylaw Recruitment Report as information.

CARRIED 23-242

8.9 And Villages Housing Cluster Request

WRIGHT:

That Council for the Town of Pincher Creek accept the And Villages Housing Cluster Request as information.

CARRIED 23-243

9. COUNCIL REPORTS

9.1 Upcoming Committee Meetings and Events

BARBER:

That Council for the Town of Pincher Creek accepts upcoming meetings and events as information.

CARRIED 23-244

10. ADMINISTRATION

10.1 Council Information Distribution List

GREEN:

That Council for the Town of Pincher Creek accepts the May 23, 2023 Council Information Distribution List as information.

CARRIED 23-245

Mayor Anderberg called a recess at 7:34 pm

Mayor Anderberg called the meeting back to order at 7:43 pm

11. CLOSED MEETING DISCUSSION

CLELAND:

That Council for the Town of Pincher Creek agree to move into closed session of Council on Tuesday May 23, 2023 at 7:43 pm in accordance with section 16 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer in attendance.

CARRIED 23-246

OLIVER:

That Council for the Town of Pincher Creek agree to move out of closed session of Council on Tuesday May 23, 2023 at 9:08 pm in accordance with section 16 & 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED 23-247

11.1 PCCELC Update - FOIP s. 24

BARBER:

That Council for the Town of Pincher Creek make an amount of \$100,000 available to the PCCELC to cover expected operating cash flow shortages.

CARRIED 23-248

L. Rideout left meeting at 8:29pm

11.2 Next Strategic Planning Session (No RFD) - FOIP s. 24

WRIGHT:

That Council for the Town of Pincher Creek direct administration to look into a strategic planner and bring back to council.

CARRIED 23-249

11.3 Administration Transition - FOIP s. 24

12. NOTICE OF MOTION

13. ADJOURNMENT

OLIVER:

That this meeting of Council on May 23, 2023 be hereby adjourned at 9:18 pm.

CARRIED 23-250

MAYOR, D. Anderberg

CAO, A. Lucas

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 12th DAY OF JUNE 2023**

S E A L

NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON

Regular Council Meeting

May 23, 2023

MONDAY JUNE 12, 2023 AT 6:00 P.M.

DRAFT



Town of Pincher Creek

REQUEST FOR DECISION

Council or Committee of the Whole

SUBJECT: Disposition of Delegation - Stacey McRae - Allied Arts	
PRESENTED BY: Adam, Recreation Manager	DATE OF MEETING: 6/12/2023

PURPOSE:

To dispose of the delegation by Stacey McRae from the Allied Arts Council.

RECOMMENDATION:

That Council for the Town of Pincher Creek accept the presentation from the Allied Arts Council as information at this time with thanks.

BACKGROUND/HISTORY:

At the April 11th, 2023 regular meeting of Council Kay Weir, representing the Oldman Rose Society, attended the meeting as a delegation to provide Council with a history of the society in the community, the programs supported by the society and a request for fencing around the rose garden to keep the deer out located on the Lebel Mansion property at 696 Kettles Street.

At the April 24th, 2023 regular meeting of Council it was moved 'That Council for the Town of Pincher Direct administration to research fencing options and pricing for this site and bring back to a future council meeting.' CARRIED 23-160.

Stacey McRae - Allied Arts Executive Director met with Administration to discuss her concerns with potentially fencing the Rose Garden, and how this would have a negative affect on their planned outdoor programming at the Lebel Mansion.

Stacey attended the May 8th, 2023 regular meeting of Council as a delegation to bring her concerns to Council surrounding potentially fencing off the Rose Garden and how this would impact their outdoor programming. She also requested that the Allied Arts programming be considered prior to any fencing being installed.

Administration is still researching fencing options at this time and will bring this information along with cost to the June 26th, 2023 regular meeting of Council.

ALTERNATIVES:

Direct administration to schedule a meeting between Council, Administration, Allied Arts Council and the Oldman Rose Society to discuss options.

Direct administration not to bring any fencing options back to council for consideration.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None

FINANCIAL IMPLICATIONS:

Administration is still researching fencing options at this time and will bring this information along with cost to the June 26th, 2023 regular meeting of Council.

PUBLIC RELATIONS IMPLICATIONS:

The Allied Arts Council has been proactively expanding programming for their events to include an outdoor concert series, and also have a few large outdoor events including Fred Penner planned for the 2023 Season. These events are of great benefit to the community, surrounding area and in attracting tourists.

The Roof Repair is also scheduled for 2023, and will not affect these events, however, construction will be taking place this summer on the roof as well.

ATTACHMENTS:

AAC Letter to Town Council, Fence, May 1, 2023 - 3179

CONCLUSION/SUMMARY:

Administration supports accepting the presentation as information with thanks.

Signatures:

Department Head:

Adam Grose

CAO:

Angie Lucas

May 1, 2023



ALLIED ARTS COUNCIL OF PINCHER CREEK

Dear Mayor Anderberg and Town Councillors,

As we see the Allied Arts Council of Pincher Creek being referenced in council minutes and newspaper articles, we felt it time to include our voice in the conversation at council regarding fencing around and within the Lebel Mansion grounds. We wanted to outline the impacts it will have on our charitable, non-profit organization. Below is a list of factors we consider important in this conversation.

We ask that council considers our perspective as the care taking partner of the historic home and grounds for the last 38 years.

Access

How will people access the building if fenced? The AAC recognizes that as a historic building there are many barriers to accessibility. While the elevator is a great first step, we still require power operated doors for our outdoor entrances and a wheelchair accessible washroom in the building. A fence with a gate adds another layer of inaccessibility. We currently are home to many tenants who provide physiotherapy and osteopathy services, with clients who require less barriers, not more.

The AAC receives biannual deliveries of supplies for our programming which arrive via pallets and are 2000 pounds. This is already a difficult load into the building due to our often full parking area, and staff often unload from Schofield Street. A fence would be a further obstruction.

There are no sidewalks around the west, north and south side of the buildings. The walkway through the green space is used in place of sidewalks.

Capitol Projects, working alongside the Town, construction

With many capital projects, (windows, roof, planting of trees) on the horizon for the building the AAC expects a reduction in traffic and visitors this summer, much as we saw when the balcony was being redone. Further inaccessibility will have an impact on the AAC's ability to generate revenue. In 2022, the AAC generated 62% of it's own income, lessening our reliance on operational funding.

Snow Removal

Who will manage snow removal, and shovelling? Currently the AAC takes care of the majority of the walking paths by hand, and will continue to do so even though it

has been removed from our lease, to mitigate any potential injuries to visitors and our many tenants. We recognize that the town has a large workload in regards to snow removal, which can cause delays in these areas being taken care of.

Where does the snow go if the area is surrounded by fences? Currently the AAC and Town pile snow on the lawns surrounding the sidewalks. If there is a fence in the way, where do we pile the snow? We ask that you consider how fences cause snow drifts and snow drifts cause inaccessibility and subsequent ice pools.

Tourism

As the Southern Rockies are being highlighted within the province as the next great tourist spot with Tourism Alberta focusing highly on this area, we find the Lebel Mansion being consistently leveraged as a tourist destination in Pincher Creek. (See current Southern Canadian Rockies event)

Much of the visitor traffic the AAC and Lebel Mansion sees is from individuals driving past, and stopping to engage with the building due to its welcoming green spaces and easy to access entryway. With full, round the building fencing the building will appear inaccessible and potentially even a private, not public space.



**SOUTH CANADIAN
ROCKIES**

TOURISM INFORMATION NIGHT

Tuesday
May 16
6 - 8 PM

HOSTED BY:
South Canadian Rockies
TOURISM ASSOCIATION

Promote Learn Network Partner

Outdoor Concerts

The AAC consistently references the Recreational Masterplan when planning future activities. One of the ways we hope to help retain young people in the area is our addition of outdoor concert programming. We note an increase in arts and culture programming was consistently referenced throughout the recreational masterplan and are trying to work towards those goals.

Concerts were a large part of our strategic plan. Adjusting through Covid we recognized that outdoor events were key, and would be able to move forward safely. This allows us to bring together larger, more diverse groups of people in our community. Our indoor music space can host only 25-35 people at maximum.

AAC programming is booked 8-12 months in advance, and contracts are entered into with the outdoor space in mind. The AAC has booked less events this year as we try to balance our mandate with the capital projects we were aware of. Installing a fence at this time impedes our ability to run scheduled programming.

After a letter was received from the Oldman Rose Society by the AAC on the day of our first concert of 2022. We scheduled a meeting with the Oldman Rose Society and the AAC Board as soon as we could. **In this meeting we discussed and shared the many reasons why fencing off the property would impact our planned activities.**

In 2020 the AAC moved forward and invested \$5000 in an amphitheatre plan and proposal to submit to a Federal grant with many community letters of support, including that of Town Council. When we did not receive this grant, and recognizing that the Oldman Rose Society was concerned with the project, as well as feedback from representatives of the Town, we readjusted our plans to work with what was already available to us, the beautifully redone balcony.

The AAC currently uses the outdoor space, with respect and care of the rose garden for outdoor events during the summer months. We water the grass as needed during the hot summer, ensuring not to touch the roses. We dig up thistles, weed and care for the space. Fencing restricts watering abilities and divides the space.

Last year the AAC invested \$11,000 to start a five concert series, including paying artists and buying equipment required. This year, in artist fees alone we have committed to \$9500. This doesn't include all the extra investments of advertising, preparing the space, and additional equipment required. We do recoup some of these costs in tickets sales.

These events, including 2 time Juno Award winning Canadian musician and television personality Fred Penner, have been supported by the Pincher Creek and District Municipal Library, Heritage Inn, Co op, Crowsnest Connect, Crowsnest and Pincher Creek Waste and Recycling Center, Long and McQuade, Allied Distributors, Ok

May 1, 2023

Tire, Kelly McRae Silver, The Panoram Foundation, Alberta Foundation For the Arts and Joint Council funding.



Fred will be hosted on the Atco stage which was graciously donated for the day, parked in the front parking lot so he is closer to the audience, more conducive to a kids concert.



Last years concerts saw between 400- 500 people join us for five nights of live music, using the Lebel grounds as they are, with individuals sitting on the lawn and throughout the rose garden. Fencing around the garden space itself, blocks a chunk of the lawn, cuts sightline, removes the ability to sit in the garden, and all around it to the south east.

By restricting areas of the lawn from use we are unable to sell as many tickets, and the experience becomes less attractive to both artists and ticket holders leaving the AAC less capable of recovering costs and then forced to run events at a loss.

Liability and Responsibility

The AAC regularly cleans up the Lebel Mansion grounds and rose garden. Detritus gets caught very easily in the roses and it will in a fence as well. A dirty space will reflect on the AAC as everyone assumes we are responsible for the entirety, which in our past lease agreements, we were.

The AAC has held and paid heavily increasing liability insurance for this area for many years. Construction in and around the building is always a liability to the AAC as well as the town. This year, our insurance was \$5700.00 for the year. Inevitably, when a deer does access the fenced in space, who is responsible for removing them? This adds risk to staff if we have to be removing them from a fenced in site.

May 1, 2023

To conclude, we would rather the space remain open to the public, accessible and not closing off any pathways.

If we can talk about another option that isn't going to impact our ability to run programs outside, we would appreciate the collaborative conversation. The cages the Pincher Planters use outside of the seniors centre are really nice and something like that would be unobtrusive.

If a fence either around the garden or around the yard is to be implemented we please ask that our concerts are taken into consideration for this year and a fence is installed in the the fall so that our over \$10,000 of committed funds for the summer does not go to waste and our sponsorship relationships can remain in place.

If a fence is put in around the round garden space, we will not be hosting balcony concerts again after 2023 and the AAC will need to have a drastic readjustment of its current strategic and business plan.

Thank you for your time and consideration,

Stacey McRae
Executive Director
Allied Arts Council of Pincher Creek



Town of Pincher Creek

REQUEST FOR DECISION

Council or Committee of the Whole

SUBJECT: Disposition of Delegation - Community Gardens - Ianthe Goodfellow	
PRESENTED BY: Adam, Recreation Manager	DATE OF MEETING: 6/12/2023

PURPOSE:

To dispose of the delegation from Ianthe Goodfellow regarding the community gardens adjacent to the golf course.

RECOMMENDATION:

That Council for the Town of Pincher Creek accept the delegation from Ianthe Goodfellow in regards to the community gardens with thanks.

BACKGROUND/HISTORY:

Ianthe Goodfellow and Wendy Ryan attended the May 8th regular meeting of Council to discuss the Community Recreation Center Garden, The Carriage Garden and The Shirley Barclay Garden and the need help to restore water to them. They have contributed to the beauty of this area for years and through many growing seasons.

In the 2023 budget deliberations administration proposed funding towards re-installing the irrigation at this site, as it was known to have several issues.

Council opted to reduce the funding for this project, and recommended that a water tank be installed at this location instead of repairing the irrigation. A new tank 330 gallon tank was ordered early in 2023 for this location by the Coordinator of Parks and Open Spaces. This tank was installed in mid May, 2023.

The 330 Gallon tank takes 1-2 hours to fill weekly, which includes two separate trips to fill the 330 Gallon tank. The Coordinator of Parks and Open Spaces has worked closely with Mrs. Ryan and Mrs. Goodfellow for their input on location of the tank, of which they both agreed on its location based on being hidden from the public eye, while understanding elevation and distance from the garden as being key factors for use. The tank is placed on a wood/limestone platform to raise 12" above ground level, with a lockable anchor to the ground, along with two garden hoses for use. This setup is functional for filling watering cans and to have flowing water to the garden. This system has limitations as to the little water pressure that this system will produce, and the volunteers understand the limited uses for this system.

ALTERNATIVES:

Request administration bring back more information to a future council meeting to add irrigation to this location.

Direct administration to bring add irrigation to this location to the 2024 budget deliberations.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

The land is owned by the Livingstone Range School Division and a Master Plan for the gardens should be in place to determine whether irrigation is the best and most cost effective solution for the issue.

FINANCIAL IMPLICATIONS:

\$2,000 was allocated in the 2023 budget to have a water tank installed at this location, and the total amount spent to date is \$1,500.

The installation of irrigation to this site was projected at \$15,000.

PUBLIC RELATIONS IMPLICATIONS:

This community garden adds to the community beautification, and several volunteer hours are spent each year to tend to this garden. The garden itself is not located on Town land, but land owned by Livingstone Range School division.

ATTACHMENTS:

4.2 Community Gardens - 3164

Water Tank Picture - 3180

CONCLUSION/SUMMARY:

Administration supports accepting the delegation from Ianthe Goodfellow in regards to the community gardens with thanks.

Signatures:

Department Head:

Adam Grose

CAO:

Angie Lucas

Pincher Creek
Community Gardeners
Ianthe Goodfellow
Wendy Ryan

Restoration of The Water Sources To Three Community Gardens

A presentation to The Council of the Town of Pincher Creek on
Monday, May 8th, 2023.

Community Gardeners have always taken care of these three gardens,
some of them for decades. All had original water sources supplied from
the Town.





History of the Community Recreation Center Garden

*Location by the CRC
Entrance on Hyde
Street*



The Community Recreation Center - CRC -was established in 1985 . The entrance was enhanced with a grass berm, Sign, flowerbed and a rose hedge all backed by a fence and facing Hyde Street. A water source was supplied by the Town for 36 of the CRC Gardens 38 years .





> Two years ago the Carriage Garden water box was shut off because of a break at the Main junction. This junction is located further west along the chainlink fence, shown on page 6



>The Main junction was fixed in 2022 but at the same time the pipe was removed that supplied water to the Carriage Garden water box.

> Since 2021 community gardeners have laid hoses across the road from a nearby home to spot water new plants and annuals.

> In 2022 the Golf Course supplied a water tank several times. This again required volunteers to move several hoses. The pressure was low and the volume not enough to do a satisfactory job. However if it wasn't for these tanks of water many plants would have perished.

In 2023 the gardeners are ready to weed and plant and water. For a successful growing season, water needs to be restored to the CRC garden.





History of The Carriage Garden and its water Source

Location West of CRC entrance by curve on Hyde Street and Poplar Avenue



The Carriage Garden was created over 14 years ago. A tall line of spruce trees (planted when Ken Dickie was Mayor) gives the large garden protection from west winds. A rough hewn fence runs behind these trees. It was donated and is maintained by our community volunteers.

>The Carriage Garden water box and hookup were installed near the garden by the town on the north side of the Golf Course fence over 14 years ago. A Main water junction (further west, down the service road by the chain link fence) supplied water to the Carriage Garden water box.

> The Carriage Garden water box did not function in 2021/2022 due to problems with Main water junction further to the west.

> In 2022 the Main junction was dug up and worked on, the white pipe that routed water to the Carriage Garden water box was cut off

and removed. We thought after all this work that water would be restored to the Carriage Garden.

> In 2022 volunteers resorted to stretching hoses from a nearby home to spot water annuals and new plants . The Golf Course water tank was set up several times near the carriage garden. The water from the tank was gravity fed and slow to fill up a perforated hose and even then it would not cover much of an area. It was a valiant effort by the Golf Course manager and staff.



> It's 2023 and the Carriage Garden needs to have its water source restored.

History of The Shirley Barclay Garden and its water source

Location on the boulevard east of the CRC entrance on Hyde Street



This boulevard garden is over 12 years old and was created to beautify the east side of the CRC entrance. It was eventually named The Shirley Barclay Garden .

> The town installed a water tap for this garden behind the short CRC wood fence on the east side of the entrance road to the Golf Course.

> The garden tap was disconnected during the Crestview New Build



and the Original Crestview Lodge provided a hose hook up to the Shirley Barclay garden for one growing season. This water source was discontinued when construction started on the New Build. The Garden is shown above on the left side of the CRC entrance.

> During the rest of the Crestview Lodge Build the gardeners resorted to hoses connected to the Community Recreation Center water hookup inside the Golf Course.



> The Crestview Lodge land by the CRC parking lot was later modified and the east CRC fence was removed. The Shirley Barclay Garden lost its west end, the water tap remained even though it was not connected.

> A new fence was then built running north-south on Crestview Lodge land parallel to the CRC parking lot. The fence contractor made a cement well around the original Shirley Barclay Garden



water tap to protect it as it was close to the road on the CRC entrance.

The following spring the tap was not connected. The CRC water hookup on the Golf Course continued to be used until it was shut off two years ago.

>Now it was necessary to use the farthest water source located at the Carriage Garden even though several hoses were needed.

>In 2021& 2022 the Main junction off of the Golf Course service road that supplied water to the Carriage Garden was not working and the Shirley Barclay Garden had no access to the water it had in the past.

> In 2021 and 2022 spot watering was done on the annuals and other plants with water from a near home. The Golf Course provided a water tank and this was used a few times . This shrubs and flowers did not receive the water they needed and are now struggling to survive.

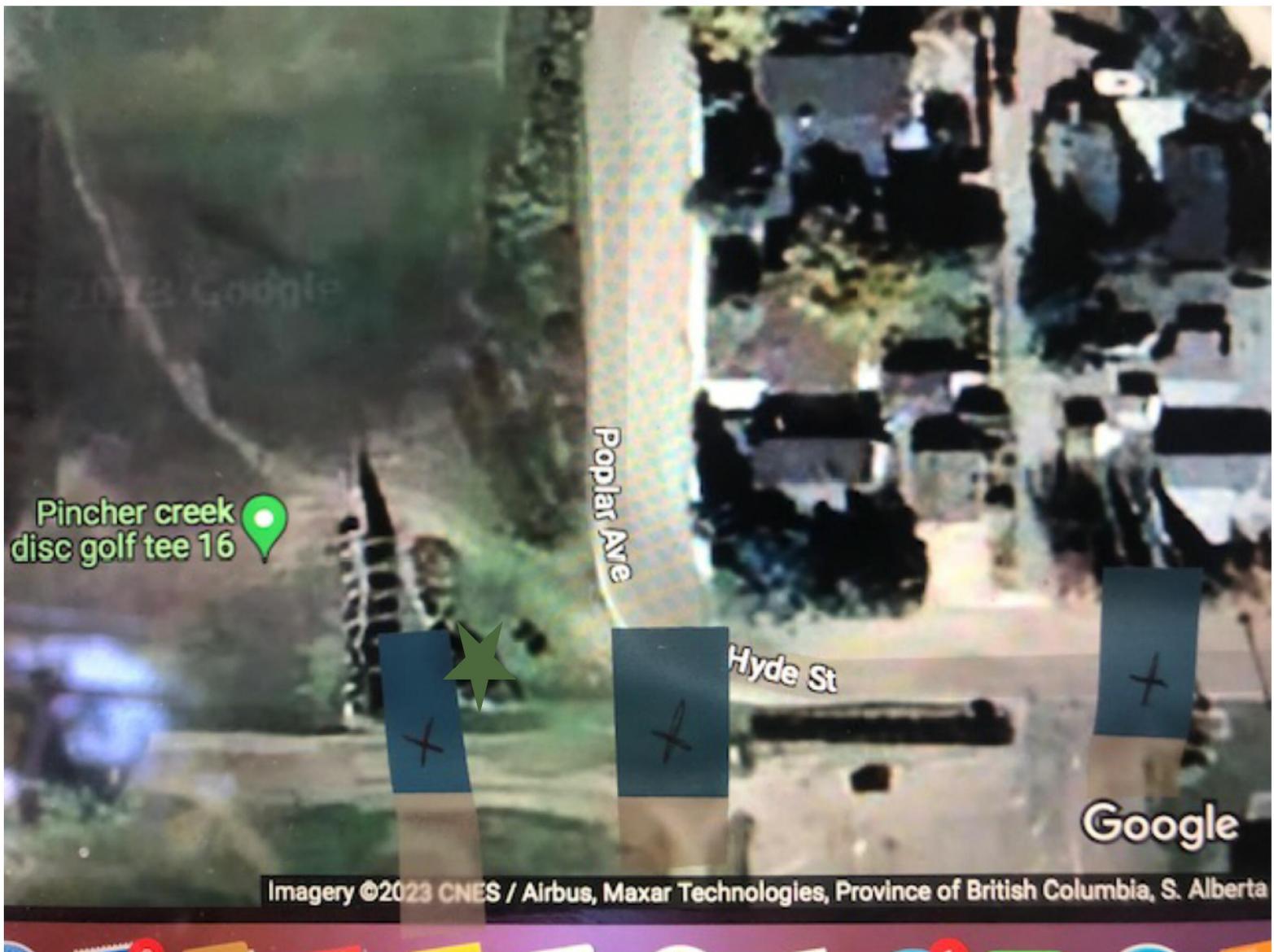
> It's now 2023 , and The Shirley Barclay Garden needs its water source to be restored.

Historical Water Source Locations

The Carriage Garden (left x)

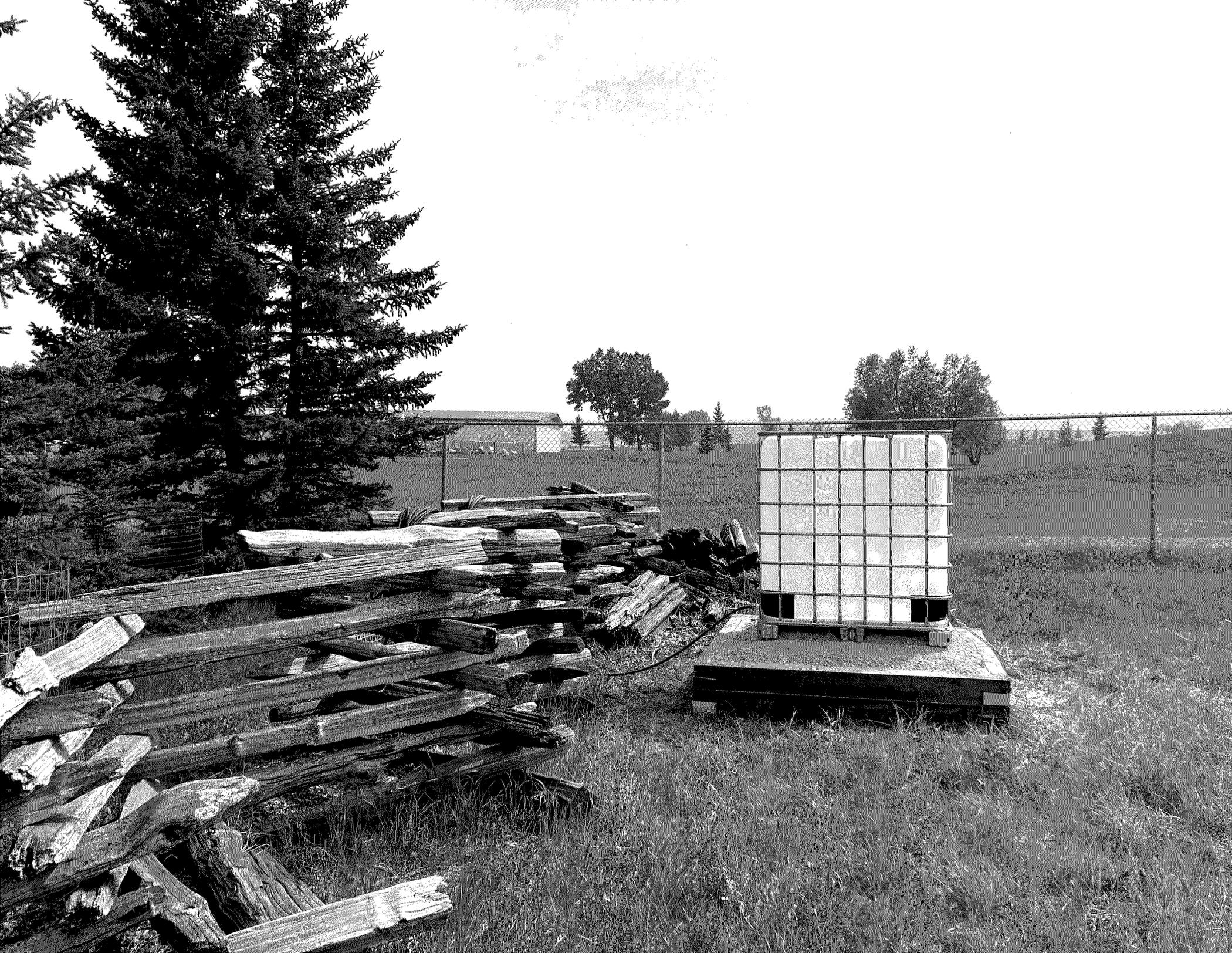
The Community Recreation Center Garden (middle x)

The Shirley Barclay Garden (right x)



The Community Recreation Center Garden, The Carriage Garden and The Shirley Barclay Garden need help to restore water to them. They have contributed to the beauty of this area for years and through many growing seasons.

**Thankyou for listening to our presentation,
Community Gardeners,
Ianthe Goodfellow & Wendy Ryan.**





Town of Pincher Creek

REQUEST FOR DECISION

Council or Committee of the Whole

SUBJECT: Football Canada – Letter of Concern	
PRESENTED BY: Adam, Recreation Manager	DATE OF MEETING: 6/12/2023

PURPOSE:

Councillor Barber added the Football Canada letter discussion to a previous Council meeting but Council wanted to see the letter and requested that it be brought forward to this meeting.

RECOMMENDATION:

That Council for the Town of Pincher Creek direct administration to send a letter to Football Canada stating the concerns.

BACKGROUND/HISTORY:

At the May 10th Committee of the Whole Meeting it was moved 'That the Committee of the Whole for the Town of Pincher Creek defer the information provided by Councillor Barber to the next meeting and to bring back further information from the football association.' CARRIED COTW 2023-072

Administration reached out to the Pincher Creek Mustangs Football Association President to inquire about their issues with the new roster size changes implemented by Football Canada.

As part of the LTAD (Long Term Athlete Development Program) Competition review - Football Canada has recently instituted mandatory minimum's for the number of players on a team to start a season. According to the Mustangs President, previously there were no minimums required to start a season.

The current minimum roster size limitations are putting a strain on the local football association to be able to have enough players to be able to field a team.

The Pincher Creek Mustangs are asking if the Town of Pincher Creek would be willing to send a letter to Football Canada indicating their concerns with the current roster size changes, and how it negatively affects the local football organization.

ALTERNATIVES:

Accept as information.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

Outdoor recreation facilities are listed as the number 3 priority in the 2021 Regional recreation Master Plan.

FINANCIAL IMPLICATIONS:

None

PUBLIC RELATIONS IMPLICATIONS:

A letter of concern would show support towards football in the community.

ATTACHMENTS:

20230524130439878 - 3171

CONCLUSION/SUMMARY:

Send a letter to Football Canada stating the concerns.

Signatures:

Department Head:

Adam Grose

CAO:

Angie Lucas



STRATEGY 2.F: ROSTER SIZE

Mandate: Each team must have a minimum number of players on their roster to start a season and to play a game

Recommendation: Each team must have a maximum number of players on their roster, after which they have to start thinking of other options.

	MANDATED		RECOMMENDED	
	Minimum to start season	Minimum to play game	Recommended to play a game	Maximum to begin thinking of other alternative options
Touch 5's	7	4	7	10**
Touch 7's	9	7	9	14**
Flag 5's	7	4***	7	10**
Flag 7's	9	7	9	14**
6-a-side	9	8	12**	18**
9-a-side	17	13	18**	27**
12-a-side	28* 30	24	28	45

*This was changed based on a recommendation by the LTAD committee in 2022

** This was changed based on a recommendation by the LTAD committee in 2023

***as indicated in Football Canada's Non-Contact Rulebook

STRATEGY 3.A: COACHES RESOURCES

Mandate:

- Football Canada to develop coach training plans for each age group up to U14
- Educate coaches on rule modifications

Recommendation:

- Coaches submit yearly training plans to their respective league at the U16 and U18 levels



STRATEGY 4.A: SAFE CONTACT WEEK

Mandate: Introduce a mandatory Safe Contact week at the beginning of each training camp

Exception:

In rare cases where weather/scheduling/field availability cannot accommodate a Safe Contact week, teams must incorporate three hours of Safe Contact training (helmets only) within the first 14 days of their season. This training makes up for what would have taken place during Safe Contact week.

STRATEGY 4.B: PRACTICE CALENDAR

Mandate: Implement a practice calendar for each level

*See Appendix B from Competition Review

STRATEGY 5.A: NON-CONTACT PROGRAMMING

Recommendation: Work with partners including CFL, CJFL, and USPORT to expand non-contact programming

STRATEGY 5.B: FOOTBALL CANADA NON-CONTACT LEAGUE

Recommendation: Create and establish a national non-contact league run by Football Canada including the PSO's as a conferences

STRATEGY 6.A: OPPORTUNITY TO PLAY FOR EVERYONE

Mandate: Cannot prevent a player from an opportunity to play based on his/her skill level at the U14 level or below

Recommendation: Cannot prevent a player from an opportunity to play based on his/her skill level at the U16 level or below

PC & D Mustang Football Society

Box 2895

Pincher Creek, Alberta

T0K1W0

May 31, 2023

To: Football Canada/Football Alberta

To Whom It May Concern:

Pincher Mustangs have existed since 1994. We started out with a High School team, then 2 years later formed a Bantam team, then a Pee wee team 2 years later. Since that time, we have fielded 3 teams almost every year. During Covid, we had a Pee wee team and a small Bantam team but didn't play outside of our town. We could not form a High School team for two years because of Covid restrictions.

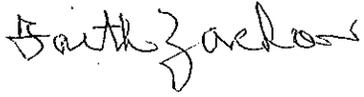
In 2023, your new roster sizes came into force and now we may not have any football at any level this year. Last year, our Bantam team consisted of 12 players and went to playoffs in our league and lost in the final by 7 points and that winning team went on to win Provincials. The team had an abundance of talent and desire and worked really hard all season. Now, with these new rules, they may not play this year. We draw players from Crowsnest Pass, Lundbreck, Pincher Creek and Brocket giving us a school population of about 400 students in our high schools. The next nearest town with a team (Claresholm, Lethbridge) is about an hour away and the players from the Pass are already travelling a half hour or more to get to practice in Pincher Creek. The students will have to move to one of these towns to register in their schools to be able to play football. Some of these students have indicated that they may do this since they are dedicated to playing football but that leaves us even less students to draw from.

After 29 years, it seems a shame that football may cease to exist in Pincher Creek. I know that many other rural towns are faced with the same dilemma. There has been a 6 a side and a 9 a side league formed in Alberta to try to keep players in football. Unfortunately, that means that instead of travelling 1 – 2 hours to a game (Lethbridge, Taber etc) we must now travel up to 10 hours (Edmonton, Fort MacMurray etc) to have a game. This financially is going to bankrupt us. We can probably field a 9 a side Pee wee team this year and are trying very hard to put together a 9 a side Bantam team in the SAMFA league but we may not even be able to field a 6 a side team for high school. I know that you are worried about injuries and concussions in football but we have always used the best equipment and have had very few injuries and concussions in all 29 years – one broken leg and one broken arm from falling awkwardly and a couple of concussions which were sent to the doctor for evaluation before returning to play.

I have been involved with Mustang football since the beginning in 1994 and it is heartbreaking to maybe see it die in a year or two. I fear the same will happen to many small rural towns in Canada. Is there any hope that something can be done to help us keep football going in Pincher Creek and other rural locations?

Thanks for your attention to this matter. Please let me know if there is anything that we can do to keep football going.

Yours truly,

A handwritten signature in black ink that reads "Faith Zachar". The signature is written in a cursive style with a large, stylized 'F' and 'Z'.

Faith Zachar

President

PC & D Mustang Football Society

faithzachar@hotmail.com

403-627-7751



Town of Pincher Creek

REQUEST FOR DECISION

Council or Committee of the Whole

SUBJECT: Alberta Municipalities Awards	
PRESENTED BY: Angie Lucas, Chief Administrative Officer	DATE OF MEETING: 5/23/2023

PURPOSE:

To nominate Day on the Creek for the Municipal Environmental Award and Councillor Elliott for the Award of Excellence

RECOMMENDATION:

That Council for the Town of Pincher Creek agree to nominate Day on the Creek for the Municipal Environmental Award

That Council for the Town of Pincher Creek agree to nominate Councillor Elliott for the Award of Excellence

BACKGROUND/HISTORY:

Councillor Nodge would like to nominate Day on the Creek for the Municipal Environmental Award , This award recognizes Alberta Municipalities member municipalities that have demonstrated excellence in environmental practices in their municipal operations, administration, and governance. The Municipal Environmental Award is presented each year to a member municipality with a population of 2,500 or less; a member municipality with a population of 2,500 to 10,000; and a member municipality with a population of 10,000 or more.

Nominating Councillor Elliott

Award of Excellence:

This award recognizes outstanding civic leadership by past and present municipal elected officials

Award submissions must be received by June 16, 2023.

ALTERNATIVES:

accept as information

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

NA

FINANCIAL IMPLICATIONS:

NA

PUBLIC RELATIONS IMPLICATIONS:

Nominating our community and its members is an important civic gesture.

ATTACHMENTS:

None at this time.

CONCLUSION/SUMMARY:

To nominate Day on the Creek for the Municipal Environmental Award and Councillor Elliott for the Award of Excellence

Signatures:

Department Head:

Angie Lucas

CAO:

Angie Lucas



Town of Pincher Creek

REQUEST FOR DECISION

Council or Committee of the Whole

SUBJECT: CFEP Grant Application	
PRESENTED BY: Angie Lucas, Chief Administrative Officer	DATE OF MEETING: 6/12/2023

PURPOSE:

To help the Curling Club apply for the CFEP Grant

RECOMMENDATION:

That Council for the Town of Pincher Creek That Council for the Town of Pincher Creek agree to provide the following information to the Community Facility Enhancement Program regarding the construction of a new curling rink in Pincher Creek: 1) that the Town will allow a new Pincher Creek Curling Rink to be constructed at the Pincher Creek CRC building Lot ___ Block ___ Plan _____ Pincher Creek, being land owned by the Town of Pincher Creek; 2) that the Town will provide the Pincher Creek Curling Club with access to the described lands for the purpose of carrying out this project; 3) that the Town is committed to contribute the matching amount of financial support for this project; and 4) that the Town will enter into a 5-year lease agreement with the Pincher Creek Curling Club with terms similar to previous lease agreement.

BACKGROUND/HISTORY:

November 14, 2017 17-417

That Council for the Town of Pincher Creek agree to provide the following information to the Community Facility Enhancement Program regarding the construction of a new curling rink in Pincher Creek: 1) that the Town will allow a new Pincher Creek Curling Rink to be constructed at the Pincher Creek Multi-Purpose Facility site described as Lot 1 Block 5 Plan 9111546 Pincher Creek, being land owned by the Town of Pincher Creek; 2) that the Town will provide the Pincher Creek Curling Club with access to the described lands for the purpose of carrying out this project; 3) that the Town is committed to contribute \$1, 250,000 as matching financial support for this project; and 4) that the Town will enter into a 5-year lease agreement with the Pincher Creek Curling Club with terms similar to previous lease agreement.

ALTERNATIVES:

accept as information

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

NA

FINANCIAL IMPLICATIONS:

Cost of building the Curling Rink/Multipurpose Facility

PUBLIC RELATIONS IMPLICATIONS:

NA

ATTACHMENTS:

Pages from 17.11.14 Agenda

Pages from 17.11.14 Agenda - 3188

CONCLUSION/SUMMARY:

Helping the Curling Club meeting the requirements for the CFEP Grant

Signatures:

Department Head:

Angie Lucas

CAO:

Angie Lucas

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Curling Club Request re: CFEP Grant	
PRESENTED BY: Community Services Department	DATE OF MEETING: November 14, 2017

PURPOSE:

For Council to respond to the request from the Pincher Creek Curling Club for a letter from the Town of Pincher Creek to provide clarification and information to support their application to the Community Facility Enhancement Program (CFEP) grant for the construction of a new curling rink.

RECOMMENDATION:

That Council for the Town of Pincher Creek agree to provide the following information to the Community Facility Enhancement Program regarding the construction of a new curling rink in Pincher Creek:

- 1) that the Town will allow a new Pincher Creek Curling Rink to be constructed at the Pincher Creek Multi-Purpose Facility site described as Lot 1 Block 5 Plan 9111546 Pincher Creek, being land owned by the Town of Pincher Creek;
- 2) that the Town will provide the Pincher Creek Curling Club with access to the described lands for the purpose of carrying out this project;
- 3) that the Town is committed to contribute \$1, 250,000 as matching financial support for this project; and
- 4) that the Town will enter into a 5-year lease agreement with the Pincher Creek Curling Club with terms similar to previous lease agreement.

BACKGROUND/HISTORY:

Discussion regarding the replacement of the 60+ year old Pincher Creek Curling Rink has been ongoing since 2007. An AECOM study (2008/09) and a Krystal Engineering Study (2014) looked at the location of a new curling rink at the Multi-purpose Facility site. The more recent Gibbs Gage Report (2017) studied options for the curling rink to be located at the Golf Course/CRC site as part of a multi-use facility. Currently, Talbera International Technologies is looking at the Multi-purpose Facility site as a potential location for a stand-alone curling rink.

Committees such as the Golf/Curling Expansion Committee, Multi-Purpose Facility Steering Committee and Facilities Planning Steering Committee have reviewed the options and various sites over the years. Council has recognized that in order for the

Curling Club to proceed with the gathering of community support, community fundraising and grants etc. towards a new facility, a decision on the site is required.

Sites considered to date include:

- MPF Facility site including the existing location, east of the library, behind the swimming pool, on old swimming pool site;
- Old Sobeys site/building;
- Ag Grounds;
- Golf Course/CRC Site; or
- Other piece of Town owned land or purchased land in future.

As to recent background on this project, the Town of Pincher Creek Facilities Planning Steering Committee was appointed in 2014 to study and provide advice to the Town on the future development, renovation or expansion of sports, recreational and community and other Town owned facilities. In July 2015, Golf Club and Curling Club representatives were invited to the Committee to discuss the possibilities of a combined facility at the Golf Course/CRC location. Based on the September 2015 Committee recommendation, Town Council approved that a consultant be secured to prepare a conceptual site plan and building costs for a combined curling rink and golf clubhouse facility at the Golf Course/CRC location. Gibbs Gage Architect was selected to work on this plan. A year later, their final report was presented to the March 13, 2017 Council meeting. The 39,000-square foot building plan including 4 sheets of ice and allowing for an expansion to 6 sheets at a later time was estimated to be \$10.6 million. Council passed a resolution to accept the report as information and referred the report to the Committee for review and recommendation.

The Committee reviewed the report in March 2017 and recommended that due to the estimated cost, site limitations and a lack of support from Golf Club/CRC user groups, that the Town should not proceed with the Gibbs Gage concept design of a new curling rink at this location. A decision regarding a site location was outstanding.

At the April 21, 2017 Committee meeting, they reviewed the initial list of potential locations and agreed to go back to the Multi-purpose Facility site for another look, while investigating alternate sites for a new soccer/football field.

At the May 8, 2017 Council meeting, as per Committee request, a resolution was passed to proceed with more detailed design and planning for a new curling rink to be located at the Multi-purpose Facility grounds and that Town representatives be authorized to approach landowners regarding potential locations for a new soccer/football field as part of a future sport field development.

Administration sent out a Request for Proposals in June to invite consulting services for the planning of a new curling rink at the Multi-purpose Facility grounds with consideration for facility footprint, parking, access, integration with existing and future facilities on the site, impact to neighborhood and traffic flow on adjacent streets. In August 2017, Talbera was selected as the consultant to proceed with site planning

services. Note that the location of the spray park and pool expansion are now known so the site plan is more relevant than the previous studies completed in 2008 and 2014.

On October 3, 2017, the Committee reviewed 7 site options and they narrowed it down to Option D and E as the favored locations for a new curling rink. At the November 7, 2017 Committee meeting, they agreed to focus on Option E which shows the new curling rink at a north-east area of the site. Although this plan will impact the open space area/soccer field in Phase 1, it allows other facilities such as the tennis courts, bike and skate park to remain as is for now. A draft of this option is provided as information however, further revisions are required to this plan before a final recommendation is presented back to Council by the Committee on the exact location. It is anticipated that the Talbera design, report including construction cost estimates and Committee recommendation will be presented to Council in early 2018.

In the meantime, the Curling Club continues to use their existing building. In 2016, the Club applied for and were successful in receiving a \$125,000 CFEP grant towards replacement of the ice plant. It will be on skids so that it can be used at the existing facility and relocated to a new facility. Total cost will be around \$400,000 and the Town of Pincher Creek, M.D. of Pincher Creek and Curling Club will provide matching funding towards the project. The Curling Club recently tendered the project so actual costs are still unknown at this time.

The Curling Club made application prior to October 1, 2017 to the CFEP Large Funding Stream program for a grant in the amount of \$959,620 towards a \$2.5 million-dollar Curling Rink project. The grant representative reviewing their application has asked the Curling Club to request a letter from the Town of Pincher Creek addressing:

- 1) that the Town will allow the new curling rink to be constructed on Town land;
- 2) that the Town will provide the Curling Club with access to the lands for the purpose of carrying out the project;
- 3) the amount of matching funds that the Town is providing for this project and
- 4) that the Town will be/has entered into a Memorandum of Understanding or lease agreement with the Pincher Creek Curling Club including the expected terms of this understanding similar to an existing agreement with the Town and the length of time the agreement will be for (minimum of 5 years after the facility is built).

The future ownership of the building i.e. Curling Club owned or Town owned should be discussed as it may affect the wording of the response to CFEP. Also, it should be noted that the lease agreement with the Curling Club has expired. A new agreement was presented to the Club a couple years ago, however they did not agree to the terms at that time which included clauses around monthly inspections and insurance. The agreement previous to this had been for a 5-year term.

According to the CFEP grant information, project funding will be announced in February 2018. The project must be completed within 30 months from the date of the formal grant agreement. Should the Curling Club receive the CFEP grant, a community consultation process should take place prior to finalization of the project.

A Curling Club delegation will attend the November 14, 2017 Council meeting to make this request and to provide more information about their application and project. CFEP requested that this letter be provided by November 10, 2017 however, they granted an extension to allow time for the presentation and request to Council at the November 14, 2017 regular meeting.

ALTERNATIVES:

- That Council receive the letter of request from the Pincher Creek Curling Club as information.
- That Council postpone a decision regarding the site of a new curling rink and or matching funding to a future meeting.
- To consider an alternate site(s) for construction of a new curling rink.
- To not provide support for a new curling rink facility.
- That the financial support provided match the grant request (\$959,620); that the financial support be \$1,250,000 less the cost of the Gibbs Gage and Talbera studies; that the Town amount be contingent on the M.D.'s contribution or another amount to be approved by Council.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

If the curling rink is constructed as a standalone facility at the Multi-purpose Facility site, it should be situated so that it can be integrated with a new Arena and any library or pool expansions in the future, as per previous plans.

The 2008 Parks & Open Space Master Plan recommended that the area north of the Multi-purpose Facility be retained for several open space and sports activities as well as a pathway system (passive activities). The plan shows a more structured park format with some additional parking to serve a wide range of users. The construction of a new curling rink on this site will eliminate the soccer field and impact the parks and open space area available for sports, activities and events.

FINANCIAL IMPLICATIONS:

- The final cost of the curling rink facility will be contingent on the size, design, type of construction materials, square footage cost of new construction and site servicing requirements etc. Whether the curling rink is 4 sheets or 6 sheets of ice will also affect the cost. Estimates from various sources are from \$3 to 5 million, including the ice plant.
- A new curling rink was included as a project in the Town 2015-2018 Capital Budget. Based on a \$3.0 million cost, the Town approved \$1.25 million from reserves towards this project. It was discussed that this cost/reserve could be replenished by the Town over 25 years or possibly by the Curling Club over time. The balance of construction funding could potentially come from the Curling Club, the M.D. or a debenture.
- Since the acceptance of the Capital Budget, Council has approved the following expenditures towards this project: Gibbs Gage Study \$40,000 (Curling Rink Reserve; Ice plant contribution \$125,000+ (Capital Investment Fund Reserve) and Talbera Study at \$10,000 (Curling Rink Reserve).

-The M.D. advised the Town in February 2016, that they were not able to consider funding for new recreation facilities at this time due to required funding for infrastructure projects within the M.D. To date, the M.D. has not made a financial commitment to the curling rink project, however it is on the list of projects that the Town provided to the M.D. for consideration in July 2017.

PUBLIC RELATIONS IMPLICATIONS:

- The neighborhood residents could be impacted with increased traffic, parking and loss of open views with construction of the facility at this location.
- Sporting groups such as the Soccer Association would be impacted by the loss of a field at this location. Also, with Pincher Creek set to host the 2019 Southern Alberta Summer Games, this field or a new soccer field would be required to successfully host the games.
- Residents of Pincher Creek may or may not support the construction of a new curling rink. Public consultation should be undertaken before the project is approved.
- There will be opportunity for public input at various points in the process i.e. development application stage, presentation of a borrowing bylaw etc.

ATTACHMENTS:

- October 31, 2017 Correspondence from Pincher Creek Curling Club re: CFEP grant.
- Talbera Study - Site Plan Option E

CONCLUSION/SUMMARY:

That Council for the Town of Pincher Creek agree to provide a letter to the Community Facility Enhancement Program as requested by the Pincher Creek Curling Club, to outline the Town's commitment to the curling rink project and their intention for future agreements with the Curling Club.

Signatures:

Department Head: *D. Burt Tucker*

CAO: *[Signature]*

October 31, 2017

Pincher Creek Curling Club
Box 1831
Pincher Creek, AB T0K1W0

Town of Pincher Creek
Pincher Creek, AB, T0K1W0

Dear Council Members

This letter is to advise that the Pincher Creek Curling Rink has applied for a Community Facility Enhancement Program(CFEP) matching grant in the amount of \$959,620. We need to replace our 60 year old curling rink. As per previous discussions with the facilities committee, the projected total cost of the project is \$2,500,000.

In response to our application, the Community grants representative has contacted us for some clarification and information. We are requesting a letter from the town to state the following:

- that the Town will allow the new Pincher Creek Curling Club Rink (the project) to be constructed on land owned by the Town and the legal land description for this land;
- that the Town will provide the Pincher Creek Curling Club access to the lands for the purpose of carrying out this project;
- the amount of matching financial support the Town is providing for this project; and
- the Town will be/has entered into a Memorandum of Understanding/lease with the Pincher Creek Curling Club including:
 - the expected terms of this understanding similar to our existing agreement with the Town
 - The length of time the agreement will be for. It must be for a minimum of 5 years after the Facility is built.

Thank you in advance for your consideration in this matter.

Sincerely,

Debbie Reed

Fundraiser, Past President



2023–May-10

Sgt Ryan Hodge
Detachment Commander – Pincher Creek RCMP
Pincher Creek, AB

Dear Mayor Anderberg,

Please find attached the quarterly Community Policing Report that covers the January 1st to March 31st, 2023 reporting period. This information serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Pincher Creek Detachment. The sharing of quarterly reports demonstrates our ongoing commitment to transparency while delivering the high level of policing services that you, and the citizens you represent, have come to expect from the Alberta RCMP.

As we transition towards Spring, the safety and security of all Albertans will continue to be our main focus. In an effort to leverage technology to oversee and amplify our response to emergency incidents around the Province, your Alberta RCMP recently established a Real Time Operations Centre (RTOC). Working hand-in-hand with our Operational Communications Centre (OCC), the RTOC has senior police officers monitoring policing operations in real-time, assessing ongoing incident risk, coordinating specialized and expert resources, and managing the response. The existence of the RTOC provides our members real-time guidance, direction and support from seasoned and experienced police officers. The RTOC also ensures a coordinated response to cross-jurisdictional activities and significant events through enhanced interoperability with other policing agencies within the Province.

The attached reporting along with your valued feedback will help ensure that our service delivery to your community is meeting your needs on an ongoing basis. As the Chief of Police for your community, please do not hesitate to contact me if you have any questions or concerns.

Sgt Ryan Hodge

Sgt Ryan Hodge
Detachment Commander
Pincher Creek RCMP



Pincher Creek Provincial Detachment Crime Statistics (Actual) January to March: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

April 5, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	1	0	N/A	-100%	0.1
Sexual Assaults		5	1	1	3	2	-60%	-33%	-0.4
Other Sexual Offences		2	0	0	10	1	-50%	-90%	0.8
Assault		19	16	18	10	22	16%	120%	0.0
Kidnapping/Hostage/Abduction		1	0	0	1	2	100%	100%	0.3
Extortion		0	1	2	0	0	N/A	N/A	-0.1
Criminal Harassment		5	5	10	5	7	40%	40%	0.4
Uttering Threats		7	6	9	3	5	-29%	67%	-0.7
TOTAL PERSONS		39	29	40	33	39	0%	18%	0.4
Break & Enter		10	16	3	11	8	-20%	-27%	-0.9
Theft of Motor Vehicle		4	9	2	7	4	0%	-43%	-0.2
Theft Over \$5,000		3	4	2	1	0	-100%	-100%	-0.9
Theft Under \$5,000		12	27	16	26	19	58%	-27%	1.3
Possn Stn Goods		1	12	7	3	1	0%	-67%	-0.9
Fraud		14	18	8	13	9	-36%	-31%	-1.5
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	10	5	6	12	N/A	100%	2.0
Mischief - Other		17	9	12	13	13	-24%	0%	-0.4
TOTAL PROPERTY		61	105	55	80	66	8%	-18%	-1.5
Offensive Weapons		2	3	0	9	3	50%	-67%	0.8
Disturbing the peace		13	14	4	6	10	-23%	67%	-1.4
Fail to Comply & Breaches		36	37	6	6	21	-42%	250%	-6.1
OTHER CRIMINAL CODE		5	15	6	5	5	0%	0%	-1.0
TOTAL OTHER CRIMINAL CODE		56	69	16	26	39	-30%	50%	-7.7
TOTAL CRIMINAL CODE		156	203	111	139	144	-8%	4%	-8.8



Pincher Creek Provincial Detachment Crime Statistics (Actual) January to March: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

April 5, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		5	3	2	3	0	-100%	-100%	-1.0
Drug Enforcement - Trafficking		1	2	2	1	0	-100%	-100%	-0.3
Drug Enforcement - Other		0	1	0	0	0	N/A	N/A	-0.1
Total Drugs		6	6	4	4	0	-100%	-100%	-1.4
Cannabis Enforcement		1	0	0	0	0	-100%	N/A	-0.2
Federal - General		3	1	0	0	1	-67%	N/A	-0.5
TOTAL FEDERAL		10	7	4	4	1	-90%	-75%	-2.1
Liquor Act		47	33	6	3	8	-83%	167%	-10.8
Cannabis Act		1	0	1	0	1	0%	N/A	0.0
Mental Health Act		7	7	16	15	14	100%	-7%	2.2
Other Provincial Stats		27	17	26	11	26	-4%	136%	-0.8
Total Provincial Stats		82	57	49	29	49	-40%	69%	-9.4
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		5	3	2	1	4	-20%	300%	-0.4
Total Municipal		5	3	2	1	4	-20%	300%	-0.4
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		4	1	2	1	5	25%	400%	0.2
Property Damage MVC (Reportable)		54	62	48	54	70	30%	30%	2.4
Property Damage MVC (Non Reportable)		11	6	5	6	4	-64%	-33%	-1.4
TOTAL MVC		69	69	55	61	79	14%	30%	1.2
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	5	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		321	137	224	213	355	11%	67%	14.4
Other Traffic		2	6	0	1	2	0%	100%	-0.5
Criminal Code Traffic		18	17	10	15	11	-39%	-27%	-1.6
Common Police Activities									
False Alarms		9	7	12	8	6	-33%	-25%	-0.5
False/Abandoned 911 Call and 911 Act		10	21	11	3	8	-20%	167%	-2.2
Suspicious Person/Vehicle/Property		22	48	21	16	15	-32%	-6%	-4.6
Persons Reported Missing		5	7	2	5	4	-20%	-20%	-0.4
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		8	11	12	7	17	113%	143%	1.4
Form 10 (MHA) (Reported)		0	0	0	0	2	N/A	N/A	0.4



Town of Pincher Creek

REQUEST FOR DECISION

Council or Committee of the Whole

SUBJECT: Net-Zero Community Accelerator Program	
PRESENTED BY: Alexa Levair, Director of Operations	DATE OF MEETING: 6/12/2023

PURPOSE:

To obtain Council's approval to proceed with the Net-Zero Community Accelerator Program.

RECOMMENDATION:

That Council for the Town of Pincher Creek approve \$4,000 from the Municipal Income Stabilization Reserve G/L 00-0000-4705 to proceed with the Net-Zero Communities Accelerator program with QUEST Canada.

BACKGROUND/HISTORY:

The Net-Zero Community Accelerator (NCA) Program aims to equip participating communities with the knowledge necessary to develop and continuously implement community energy and emissions plans (CEEPs) or equivalents. Participating communities are welcome to suggest project/plan names other than CEEPS, such as Municipal Climate Action Plans, Community Energy Plans, etc. Initiatives such as projects, programs, or policies can be incorporated into the Plan.

The program provides a robust suite of resources and guidance, enabling communities to attain the economic, environmental, and social benefits associated with their CEEPs. The program introduces communities to new ways of thinking and working, supporting them on their pathway to net-zero.

The Prairies Cohort of the NCA Program will include 15 communities, or clusters of communities, in Alberta, Saskatchewan, and Manitoba.

Attached is the Terms of Reference for the program, which better elaborates on the objectives and schedule.

The Town and MD of Pincher Creek submitted a letter of commitment to the program on October 8, 2021, however, it is noted that was non-binding and was not sanctioned by municipal Council. Proceeding with the program is still at the discretion of Council.

ALTERNATIVES:

That Council for the Town of Pincher Creek respectfully decline the opportunity to participate in the Net-Zero Community Accelerator Program.

That Council for the Town of Pincher Creek request additional information from Administration regarding the Net-Zero Community Accelerator Program.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

The finalized Community Energy and Emissions Plan(s) will assist in providing background information for the Town in upcoming amendment considerations to the Municipal Development Plan.

FINANCIAL IMPLICATIONS:

The cost of participating in the program is \$4,000 and was not considered in the 2023 operating budget deliberations. In addition to a financial commitment, additional staff time commitment of 24 to 30 days is required over the next 2 years.

PUBLIC RELATIONS IMPLICATIONS:

Participating Net-Zero Community Accelerator Program will provide the opportunity to engage with the community and stakeholders for developing plans and frameworks to guide future plans within the municipality for the net-zero transition.

ATTACHMENTS:

Participant Letter of Commitment_Ntl NCA_Pincher Creek - 3173
Town and MD Pincher Creek_Accelerator ToR 230421 - 3173

CONCLUSION/SUMMARY:

Administration supports participation in the Net-Zero Community Accelerator Program.

Signatures:
Department Head:



CAO:





October 8th, 2021

Natural Resources Canada
Smart Renewables and Electrification Pathways Program
Capacity Building Stream

RE: Net-Zero Communities Accelerator Program

To whom it may concern,

I am writing on behalf of The Town & MD of Pincher Creek, AB to express our commitment to participate in QUEST and partners' *Net-Zero Communities Accelerator Program*. I acknowledge that QUEST is submitting a proposal application on behalf of a group of organizations with expertise in community energy and emissions to receive funding from Natural Resource Canada's Capacity Building stream of the Smart Renewables and Electrification Pathways Program to build capacity amongst Canadian communities to implement approaches and technologies which will reduce energy use and greenhouse gas emissions, increase the participation and leadership of Indigenous Peoples, and provide economic and social benefits.

The Town & MD of Pincher Creek will collaborate and learn from others in the program, while receiving support from QUEST and partners by leveraging their expertise, training, tools and practical project solutions to advance low carbon development, contribute to clean energy jobs, and increase community and stakeholder involvement in clean energy opportunities. The information developed can be used by all Canadian communities to support the implementation of community energy and emissions plans and initiatives, strengthen involvement from key stakeholders and community members, and contribute to clean energy jobs, knowledge, and skills development.

The Town & MD of Pincher Creek are committed to dedicating time and resources to support the project over a 36-month period and making contributions of:

- \$4,000 cash contribution to participate in the program
- 24-30 days of staff and/or elected official time equivalent to approximately \$24,000-\$30,000 of in-kind contribution
- Use of facilities and resources to support local meetings, workshops, and training valued at \$2,000 of in-kind contribution

The Town & MD of Pincher Creek believes that this program will create the knowledge and the tools needed for Canadian communities to transition to a green economy, foster an inclusive recovery, and create economic and social opportunities.

Sincerely,

La Vonne Rideout
Director of Community Services
community@pinchercreek.ca
403-627-4322
Town of Pincher Creek
962 St. John Ave (PO Box 159), Pincher Creek, AB T0K 1W0

Roland Milligan
Director of Development and Community Services
AdminDirDev@mdpinchercreek.ab.ca
403.627.3130
M.D. of Pincher Creek No. 9
1037 Herron Avenue (PO Box 279), Pincher Creek, AB T0K 1W0

Net-Zero Communities Accelerator Plan and Terms of Reference

Pincher Creek Region

April, 2023



Net-Zero Communities Accelerator Program

PROGRAM PARTNERS: QUEST Canada, Municipal Climate Change Action Centre



Acknowledgements

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About QUEST Canada

QUEST Canada is a national non-government organization that works to accelerate the adoption of efficient and integrated community-scale energy systems in Canada by informing, inspiring, and connecting decision-makers. The organization commissions research, communicates best practices, convenes government, utility, and private-sector leaders, and works directly with local authorities to implement on-the-ground solutions. QUEST Canada recognizes communities that have embraced these principles by referring to them as Smart Energy Communities. Visit us at www.questcanada.org.

About the Municipal Climate Change Action Centre

The Municipal Climate Change Action Centre is a partnership of Alberta Municipalities, Rural Municipalities of Alberta and the Government of Alberta. We care about how a changing climate impacts Alberta. We provide funding, technical assistance, and education to municipalities and community organizations, helping them lower energy costs, reduce greenhouse gas emissions, and improve climate resilience. Since 2009, our award-winning work has supported hundreds of projects.

Explore our programs to achieve real savings and real change at www.mccac.ca

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1. Introduction

What this Document Includes

This document provides an overview of the services that are being provided to the **Town of Pincher Creek** and the **Municipal District of Pincher Creek** from 2023 to 2025, as well as the timeline for implementation and expected level of effort. Please note that timelines may be adjusted as needed due to the availability of the participant. It also covers the roles and responsibilities for the NCA Program between QUEST Canada, program delivery partners, and the Town of Pincher Creek and the Municipal District of Pincher Creek.

Net-Zero Communities Accelerator Program Overview

The Net-Zero Community Accelerator (NCA) Program aims to equip participating communities with the knowledge necessary to develop and continuously implement community energy and emissions plans (CEEPs) or equivalents (participating communities are welcome to suggest project names other than CEEPS, such as Municipal Climate Action Plans, Community Energy Plans, etc.) and associated initiatives such as projects, programs, or policies. The program provides a robust suite of resources and guidance, enabling communities to attain the economic, environmental, and social benefits associated with their CEEPs. The program introduces communities to new ways of thinking and working, supporting them on their pathway to net-zero.

The Prairies Cohort of the NCA Program will include 15 communities, or clusters of communities, in Alberta, Saskatchewan, and Manitoba.

Program Outputs and Outcomes

The outputs of the NCA Program are:

- Development and implementation of 15 tailored Net-Zero Communities Recommendations and Prioritization Reports to help 15 participating communities (or clusters) assess their current achievements and next steps related to community energy and emissions planning (CEEP)
- 7-8 implementable CEEPs
- Case Studies to assess the economic impact of elements of CEEPs
- 7-8 CEEP programs, projects or policies launched and/or implemented

The outcomes of the NCA Program are:

- Built capacity of participants by $\geq 25\%$
- Increased Smart Energy Communities Benchmark scores by $\geq 10\%$
- Enhanced and ongoing CEEP knowledge sharing and support
- Positive changes in behaviours of system actors that are durable
- Community GHG emissions reductions
- \$187.5 million in annual energy costs retained in local economies
- 562.5 new jobs during the community energy plan implementation investment phase
- 187.5 person-years of employment during the 20 year savings phase

2. Services Selected and Level of Effort

Below is a list of the services that will be provided to your community over the course of the NCA Program based on our initial discussions and needs assessment. Items may be adjusted throughout the program, as needed. Collectively, participants are anticipated to spend 24 to 30 days of effort throughout the program. This includes time from multiple staff and councillors involved, not just the key point of contact.

Service Descriptions	Estimated Level of Participant Effort
Capacity Building Stream	
<p><u>Smart Energy Community Benchmark Assessment</u> - this assessment considers how a community is progressing across 10 indicators, for example: Governance, Financials, Strategy, Land Use, Buildings, Transportation, etc.</p> <p>This process includes: a pre-survey, an initial scoring based on review of all Municipal Plans, Policies, Bylaws, interviews with municipal, utility, and government staff. It also includes a review webinar and final report/scoring. The tool can help identify gaps and pathways forward, and be used for benchmarking and continuous improvement year over year.</p>	<p>For both the initial (baseline) and final assessments:</p> <ul style="list-style-type: none"> ● 2x 1 hour pre-survey and providing copies of plans, policies, bylaws ● 2x 1.5 hours for the interview ● 2x 1 hour for the review webinar <p>Baseline scheduled for Jul - Sep 2023 Post project scheduled for Oct - Dec 2024</p>
<p>Energy and Emissions Inventory - develop a community-wide energy and emissions inventory and baseline. If interested, the community could use this benchmark for the Federation of Canadian Municipalities and ICLEI's Partner for Climate Protection Program (PCP) Milestone 1.</p>	<ul style="list-style-type: none"> ● 4 hours for data collection ● 1 hours for draft report review
<p><u>Energy Mapping Workshop</u> - this interactive exercise engages diverse local participants to identify strengths and opportunities for energy efficiency, clean energy, transportation, land use, etc, using an interactive map of their community. Results can inform the development of a Community Energy and Emissions Plan.</p>	<ul style="list-style-type: none"> ● 2 hours for the interview ● 1 hour for stakeholder identification ● 4 (virtual) to 8 (in-person) hours for the workshop (Lead municipal contact, key staff, and community stakeholders) ● 1 hour review of draft report

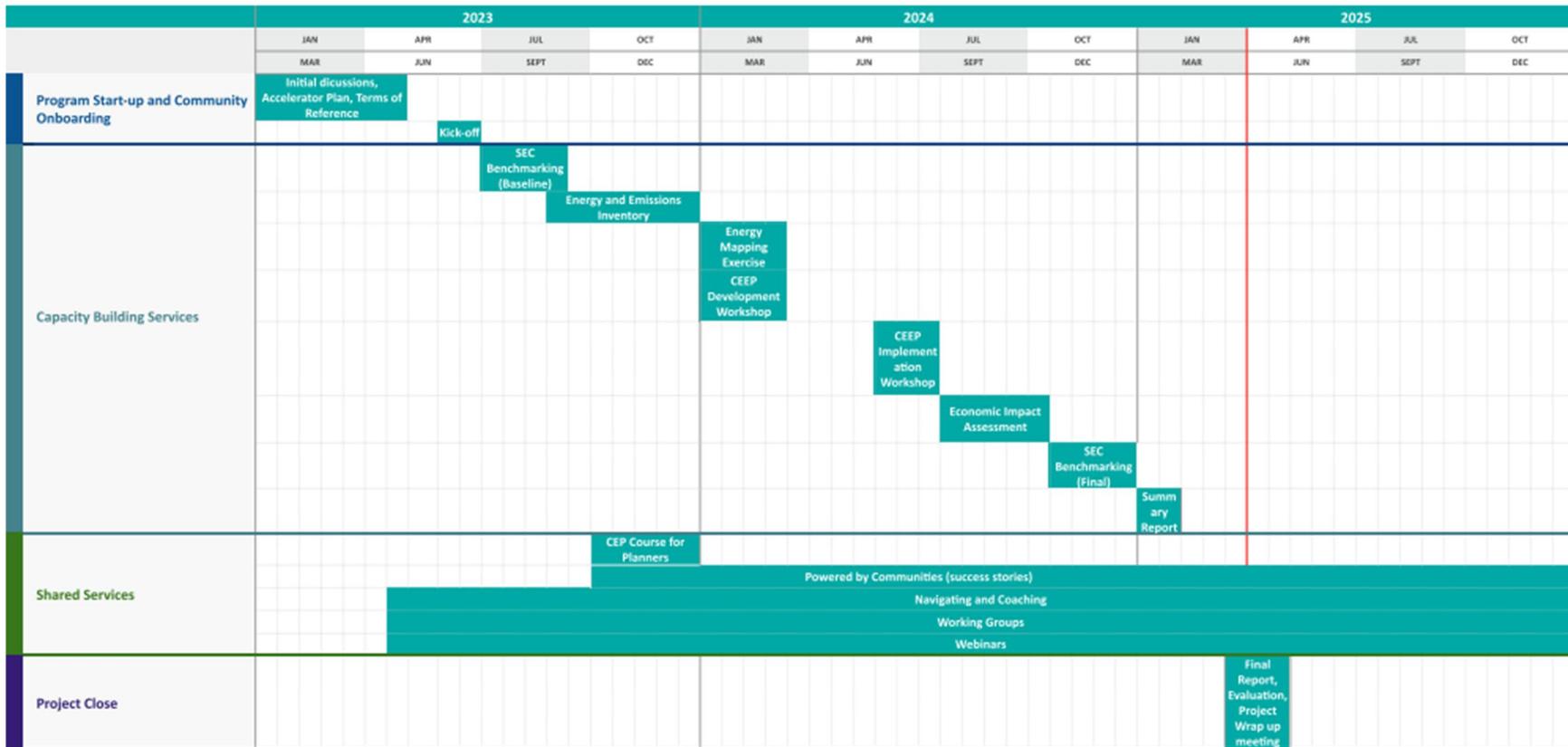
<p>CEEP Development Workshop - this workshop provides an overview of the key considerations in developing a Community Energy and Emissions Plan. Resources presented help a community develop their CEEP.</p>	<ul style="list-style-type: none"> ● 4 (virtual) to 8 (in-person) hours for the workshop ● 1 hour for other activities (Lead municipal contact, key staff, community stakeholders)
<p>CEEP Implementation Workshop - this workshop is for communities that need to establish a Governance framework involving multiple stakeholders, a communications strategy, a Data Collection and Key Performance Indicator framework, and strategies to implement the measures contained within a CEEP.</p>	<ul style="list-style-type: none"> ● 1 hour pre-reading ● 4 (virtual) to 8 (in-person) hours for the workshop ● 1 hour review of draft report
<p>Economic Impact Assessment - for communities with a CEEP, this assessment provides an understanding of the economic development and job creation potential over the lifespan of the Community Energy and Emissions Plan.</p>	<ul style="list-style-type: none"> ● 10 hours total over course of service (quick calls, specific requests) ● 2 x 3 hour workshops with each community (would be asking 3-4 staff minimum to attend) ● 1 hour review of draft report
<p>Shared Services</p>	
<p>CEEP Course for Planners - The course, offered in partnership with York University, is designed to build awareness and capacity for energy and climate planning among professional community planners, and to share best practice (i.e., policy, procedures and tools) to improve the quality, consistency and municipal capacity to implement CEEPs.</p>	<ul style="list-style-type: none"> ● 4 modules x 2 hours each ● 3-4 hours x 3 online self-study modules
<p>Working Groups - the NCA Program will feature multiple virtual working groups to provide opportunities for participants to participate in peer-to-peer exchange, improve energy literacy, skills and competencies, learn from expert speakers, and more. Themes of working groups will be established after program launch</p>	<ul style="list-style-type: none"> ● 1-2 hours per month
<p>Powered by Communities - this website will include articles, blogs, videos etc, featuring success stories. Articles will be published in print journals. A similar website exists currently for Nova Scotia and New Brunswick communities: http://poweredbycommunities.ca/</p>	<ul style="list-style-type: none"> ● N/A - simply suggest your success stories and we take it from there

<p>Additional Webinars - provided by delivery partners and guest speakers on pertinent topics.</p>	<ul style="list-style-type: none"> ● As provided
<p>Navigation and Coaching - existing tools and supports, funding opportunities, technical assistance, strategy, community engagement, etc.</p>	<ul style="list-style-type: none"> ● As needed
<p>Final Report and Evaluation</p>	<ul style="list-style-type: none"> ● 3 hours

3. Program Schedule

Below is the timeline for services that will be provided to your community over the course of the NCA Program, based on our initial discussions and needs assessment. Items may be adjusted throughout the program, as needed. For further information about each program offering, please refer to the Terms of Reference document.

Pincher Creek Net-Zero Communities Accelerator Plan



4. Roles and Responsibilities

The Net-Zero Communities Accelerator team will commit the needed resources to ensure the effective development and delivery of the program to the Town of Pincher Creek and the MD of Pincher Creek. This will include, but is not limited to:

- A primary point of contact who has the responsibility of overseeing the project management of services for your community
- Staff resources from QUEST Canada, Community Energy Association, , and the Municipal Climate Change Action Centre to deliver services and provide navigation and coaching support

As indicated in your terms of reference, the Town of Pincher Creek and the MD of Pincher Creek has agreed to commit the following resources to the project:

- A point of contact to:
 - Serve as the primary liaison with the NCA team
 - Coordinate locally to ensure adequate participation in the NCA Program and complete the services identified in Section 2
 - Identify and engage local distribution companies, real estate sector stakeholders, and/or other local organizations (e.g., relevant community groups organizations) to provide information and/or participate in program workshops and/or meetings.
- Allocation of approximately 24 - 30 days (some for hourly and/or half day meetings and/or workshops) of equivalent human resource time between April 2023 to December 2025 to undertake the activities identified in Section 2
- A nominal financial contribution to support program delivery (see Section 5)

Start and End Dates (approximate)	Stage	NCA Program Team Roles & Responsibilities	Participant Community Roles & Responsibilities
Apr 2023 – Dec 2025	Project Oversight and Stakeholder Engagement	<ul style="list-style-type: none"> ● Project management and financial management ● Weekly project team meetings ● Funder and partner update meetings (semi-annual) ● Progress reporting (semi-annual) ● Program Evaluation activities ● Organize and host Working Group meetings ● Building awareness / inspiring action activities (Links to Resources, Funding, 	<ul style="list-style-type: none"> ● Participation in Working Groups ● Monthly touchpoints (or as required) for program services and tools as well as program webinar and workshops ● Participation in feedback collection by Program Evaluator (approximately 2-3 times over the course of the program)

		<p>Energy Advisors or Expertise)</p> <ul style="list-style-type: none"> ● Project promotion via partner networks and Powered by Communities site ● Develop and finalize all project plans and timelines ● Hire and train program resources ● Develop all communications, marketing and stakeholder engagement materials ● Initial stakeholder engagement activities 	
Apr - Jun 2023	Program Launch	<ul style="list-style-type: none"> ● Participant selection and on-boarding, including: <ul style="list-style-type: none"> ○ Participant Terms of Reference ○ Participant survey ○ SEC Accelerator Stream ● Build tailored Accelerator Plan ● Launch project publicly 	<ul style="list-style-type: none"> ● Determine point of contact for participating community ● Confirm program participation to QUEST via signed Accelerator Plan and ToR and payment of participant fee invoice ● Develop media release for local news outlets and collect quotes from senior management and elected officials as appropriate
May 2023 - March 2025	Accelerator Plan Implementation	<ul style="list-style-type: none"> ● Support and guide communities through implementation of Accelerator Plan ● Provide the community with reports based on each service/workshop ● Coordinate and host monthly touchpoint meetings with participants as part of program delivery, support and energy literacy 	<ul style="list-style-type: none"> ● Participation at workshops, webinars, etc as part of services delivered (see Section 2) ● Participation in Working Group Meetings ● Monthly touchpoints for program services and tools as well as program webinar and workshops (as required) ● Share data / information with NCA Program team as needed ● Recommend community stakeholders to attend workshops and webinars (e.g. utilities, commercial and industrial, energy champions, etc.)

Oct - Dec 2025	Program Wrap-up and Evaluation	<ul style="list-style-type: none"> ● Develop tailored Summary Report for each participant, including key outcomes, recommendations and next steps ● Develop and submit Final Report, including Project Evaluation Report ● Host project wrap-up meeting / event with NCA participants, partners and funders to share results ● Share and disseminate results 	<ul style="list-style-type: none"> ● Participate in wrap-up workshop with the NCA Program team ● Complete program evaluation survey and/or meeting ● Identify/share information with other stakeholders to participate in regional/national webinars

Key Contacts

Name	Role and Contact Information	Responsibilities
Ronak Patel	Key Community Contact Municipal Climate Change Action Centre E: Ronak@abmunis.ca	<ul style="list-style-type: none"> ● Lead and coordinate service delivery for participating community ● Key point of contact for participating community ● Design consultation and engagement exercises (e.g. webinars, workshops, roundtables, etc. ● Conduct consultation and engagement exercises. This includes communicating with participants in advance of program services and tool delivery ● Provide guidance to other project research and delivery staff and interns ● Ensure reports, templates, and presentations are on-brand by using pre-developed templates and or creating new ones
Seth Leon	Program Manager QUEST Canada E: sleon@questcanada.org	<ul style="list-style-type: none"> ● Ensures the project is on time and on budget ● Financial management and reporting ● Work plan and budget development and refinement ● Team meeting coordination ● Coordination logistics (e.g.: for webinars, workshops, etc.)

		<ul style="list-style-type: none"> ● Project-related staff management ● Support Program Delivery to Participating Communities
Hammad Ahmed	Delivery Support Municipal Climate Change Action Centre E: hammad@abmunis.ca	<ul style="list-style-type: none"> ● Assist Key Community Contact and/or Program Manager with planning service delivery for participating community
Melissa Schweyer	Key Communications and Marketing Contact E: mschweyer@questcanada.org	<ul style="list-style-type: none"> ● Lead Powered by Communities efforts to share community success stories. ● General communications to QUEST and partner network about the program. ● Coordinate and disseminate external communications and marketing materials. ● Ensure reports, templates, and presentations are on-brand. ● Develop communication and engagement strategies and plans. ● Coordinating work with communications and marketing-related subcontractors (ex: translators, web developers, copy editors, graphic designers, etc.)
Ericka Wicks	Program Oversight QUEST Canada E: ewicks@questcanada.org	<ul style="list-style-type: none"> ● Primary contact for the project oversight and administration ● Reviews contracts, work plans, supporting plans, and budgets for approval ● Program oversight and growth ● Holds monthly meetings with the Program Manager to ensure the project is on time and on budget ● Strategize about risks and issue resolution with Program Manager and Partners ● Partner management

5. Cost

Participating communities will confirm their participation in the program by paying a small fee based on population. Indigenous communities are exempt from paying a fee.

Community Population	Fee
Less than 2,000	\$2,000
2,000 - 5,000	\$3,000
5,000 - 10,000	\$4,000
10,000 - 25,000	\$5,000
25,000 - 50,000	\$6,000
Greater than 50,000 and clusters	Customized

If you are participating as a cluster of communities or organizations, a customized fee will be created.

6. Confidentiality

To the extent that, in connection with the Net-Zero Communities Accelerator Program, each Party comes into possession of any proprietary and/or confidential information of the other Party (“Confidential Information”), such Confidential Information is the exclusive property of the original Party.

The receiving Party agrees to use such Confidential Information solely for the purposes of the NCA Program, and the receiving Party will not disclose Confidential Information to any third party without the original Party’s consent or in accordance with this agreement.

Each Party shall maintain and protect Confidential Information using at least the same degree of care as it employs in maintaining and protecting its own proprietary and/or confidential information, which cannot be less than a reasonable degree of care.

Confidential Information shall not include information which becomes otherwise publicly available; the original Party consents in writing to be disclosed on a non-confidential basis; and, is developed by the receiving Party independently of, or was known by the receiving Party prior to, any disclosure of such information made by the disclosing Party.

7. Signatories

Signed, on behalf of QUEST Canada

Name, Title

Date

Signed, on behalf of Town of Pincher Creek

Name, Title

Date

Signed, on behalf of the MD of Pincher Creek

Name, Title

Date



Town of Pincher Creek

REQUEST FOR DECISION

Council or Committee of the Whole

SUBJECT: 2023 Coaldale Summer Fest Candy Parade Invitation	
PRESENTED BY: Angie Lucas, Chief Administrative Officer	DATE OF MEETING: 6/12/2023

PURPOSE:

The Coaldale Summer Fest Committee would like to cordially invite you to attend our annual Candy Parade on Saturday, August 12, 2023

RECOMMENDATION:

That Council for the Town of Pincher Creek accept the Coaldale Summer Fest invite and send Councillor _____ to attend the annual Candy Parade on Saturday, August 12, 2023

BACKGROUND/HISTORY:

Someone from Council usually attends this parade

ALTERNATIVES:

accept the Coaldale Summer Fest invite as information

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

N/A

FINANCIAL IMPLICATIONS:

Council Renumeration & Candy Cost

PUBLIC RELATIONS IMPLICATIONS:

N/A

ATTACHMENTS:

2023 Coaldale Summer Fest Candy Parade Invitation - Pincher Creek - 3181

2023 Town of Coaldale Candy Parade Registration - 3181

CONCLUSION/SUMMARY:

A Councillor to attend the event.

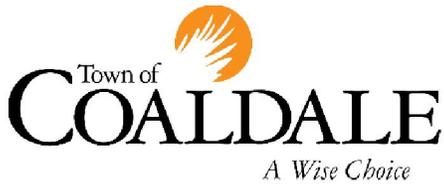
Signatures:

Department Head:

Angie Lucas

CAO:

Angie Lucas



Coaldale Summer Fest Candy Parade

"Salute to Agriculture 2023"

Registration Form

SATURDAY, August 12TH, 2023

Parade Lineup and Judging: 9:00AM

Parade Start: 11:00AM

No Entry Fee

Registration Deadline: August 2, 2023

Return to: parade@coaldale.ca

403-345-1323

Feel free to provide individually wrapped candy to hand out along parade route

Parade Lineup is at R.I. Baker School

Organization/Entry Name: _____

Contact Name: _____

Contact Address: _____

City: _____ Province: _____ Postal Code: _____

Phone: _____ Cell: _____ Email: _____

Length of Entry: _____ Height of Entry: _____

Your name, home phone number, home address and postal code are collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy Act. This information will be used in the administration of Town of Coaldale programs. If you have any questions about this collection, contact the FOIP Coordinator, Town of Coaldale, 1920-17th Street, T1M 1M1 or [403-345-1300](tel:403-345-1300).

Categories (please specify):

- Children & Youth (children and youth organizations)
- Comic & Novelty (smaller individual entries that are just for fun)
- Community & Not-for-Profit Organizations
- Musical
- Agricultural
- Commercial
- Animals
- Antique Farm Equipment
- Antique and Classic Cars

The Coaldale Summer Fest Parade is a Candy Parade – a community event designed to entertain families and visitors in our community. We encourage you to bring candy to hand out to the children along the parade route. If you do decide to bring candy as part of your entry, please provide at least 2 people to hand out the candy along the curbs for the safety of our young parade goers. Please no throwing of candy from your parade entry – safety is our top priority.

2023 Theme
"Salute to Agriculture 2023"

Rules and Regulations

REGISTRATION DEADLINE:

August 2, 2023

INSURANCE:

All vehicle entries and animal entries must provide a Certificate of Insurance as evidence that insurance is maintained for your entry and your entry's participants.

All vehicle operators MUST have a valid operator's license.

PROVINCE OF ALBERTA TRAFFIC SAFETY ACT:

The Act applies to all roadways at all times with the exception of the official parade route on the designated date and at the designated time. Quads and golf carts are not permitted on any roadway other than: travelling directly to and from the marshalling area at R.I. Baker; on the designated parade route. Other unregistered vehicles will only be permitted on the parade route. These vehicles must be dropped off and picked up at R.I. Baker School by trailer.

All trailers being used as a float must satisfy The Act while travelling to and from the official parade route start and end site (R.I. Baker).

Field tractors are permitted to travel to and from the official parade route start and end site (R.I. Baker), however, passengers other than permitted by a jump seat are not allowed on the vehicle during transport to and from R.I. Baker.

PARKING:

Please car pool to the marshalling area to avoid congestion and delays in leaving the area after the parade. More details will follow as to where parking will be available.

MARSHALLING AREA:

The marshalling area will be at the R.I. Baker School grounds. We request that all entrants be in the marshalling area and checked in at the Registration Booth no later than 9:30am if you wish your entry to be judged. Judging starts at 9:30am. Ribbons will be handed out at 10:45am.

Please note that safety rules will be reviewed with each entry prior to the parade start and that all instructions made by parade Officials must be obeyed.

***An information email will be sent to you one week prior to parade day with all the information you will need to make the day a success.**

MAXIMUM ENTRY DIMENSIONS:

If your entry exceeds 40 feet in length or 16 feet in height (from ground level), the parade committee will contact you with further information.

JUDGING:

Judging will commence at 9:30am and equine judging will commence at 10:00am.

COMMERICAL ENTRIES:

Commercial and Agricultural entries are welcomed.

For safety reasons, please note that fuel trucks or any road trailers carrying dangerous goods are not permitted to enter the parade.

ALCOHOLIC BEVERAGES AND DRUGS:

Alcohol, cannabis and prohibited drugs are forbidden. Participants whom parade Officials believe have consumed alcohol, cannabis or prohibited drugs prior to or during the parade will be removed and not be accepted in future parades.

SMOKING:

Will not be permitted on any float or horse entry on our parade route.

PARADE POSITION:

Will be chosen by parade Officials at the time of marshalling.

EQUESTRIAN ENTRIES:

Equine entries can be dropped off in the parking lot at R.I. Baker. Please provide your own clean-up crew for any messes at the drop off area, marshalling area and along the parade route.

DECORATING:

Our hope is that all entries be at least 75% decorated. Antique vehicles are exempt.

Parade Safety

1. Due to safety concerns for our young parade goers, it is prohibited to throw candy or other items from a float or vehicle or to use squirting water guns or water balloons. Please distribute candy by having someone walk along side of the float and toss the candy into the crowd.
2. Seat belt Traffic Safety Rules and helmet rules will be relaxed while on the parade route **ONLY**. Skateboarders, rollerbladers, and bikers are **NOT** allowed to be towed by any float or vehicle.
3. Floats utilizing a combustible fuel powered generator or other possible fire hazards must include a minimum 10 lb ABC Chemical Fire Extinguisher.
4. No entry may be more than 16 feet in height (from ground level) and no longer than 40' to be able to navigate the corner at 20th Ave and 15th St.
5. All parade entries must stay on the parade route from start to finish to ensure the safety of the public and to ensure no traffic infractions are incurred as per the Province of Alberta Traffic Safety Act.
6. All trailers being used as a float must satisfy the Province of Alberta Traffic Safety Act while travelling to and from the official parade start and end site (R.I. Baker). Specifically, trailers must adhere to the following: street legal; working lights; license plate; no passengers; no items blowing off the trailer.
7. All riders on floats must be securely seated on the float with all parts of their bodies confined within the float (no feet dangling from float). A safety support or railing on the float would be preferred. Once on the parade route, no one will be allowed to jump onto the float.
8. The ultimate responsibility for safety lies with each individual entry. Entries must comply with all rules and regulations and safety codes. The Town of Coaldale, Parade Committee and staff assume no responsibility in connection with and makes no representation as to the safety of any parade entry, in whole or in part, solely by compliance with the parade rules and regulations.

Checklist

- Entry at least 75% decorated.
- If you wish, provide candy to cover entire parade route.
- Provide walkers to hand out candy along the sides of the road.
- Insurance policy included
- Agree to and understand all Rules and Regulations and Parade Safety as stated above.

Name (signature)

Date

Return completed application to:

parade@coaldale.ca

403-345-1323

Photo/Video Authorization and Release

I, _____, of _____, _____,
(print name) (Street Address) (Name of Town) (Province)

authorize The Town of Coaldale, to use: 1. film photographs
2. digital photographs
3. motion picture footage
4. audio recordings of myself, my child/ward in accordance with the
following terms:

THEME OF MATERIALS

The Materials will be recorded and used with the understanding that the content or theme thereof will be the following: To promote the Town of Coaldale, AB as a *preferred community to live, work and play*.

LOCATION

The Materials will be recorded at or around the following location(s): In Coaldale, Alberta, or

(Specific Venue if applicable)

REPRODUCTION AND USE

The Town of Coaldale has the unrestricted right and permission to copyright and use, re-use, publish, and republish the Materials in all forms of media (including printed materials) for art, promotional purposes (including, but not limited to, advertising, publicity, commercial, or display use), illustration, exhibition, editorial, trade, or any other purpose whatsoever. This right extends to both domestic and foreign markets.

RELEASE OF CLAIMS

I hereby relinquish any right that I may have to examine or approve the completed Materials or their use(s).

Further, I hereby release and discharge The Town of Coaldale and all persons functioning under the Towns permission or authority (including, but not limited to, associates, affiliates, officers, agents, advertising agencies, designated directors, employees, and customers) from any claims. This includes claims related to blurring, alteration, distortion, or use in composite form that may occur or be produced in the process of recording, processing, or publishing the Materials, including any claims for libel or invasion of privacy.

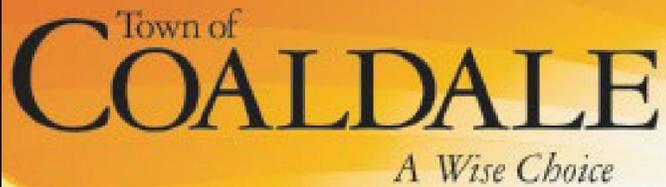
I hereby affirm that I am over the age of majority and have the right to contract in my child's name. I have read the above document and I fully understand its contents. This agreement shall be binding upon me and my heirs, legal representatives and assigns.

Dated: _____,
(day) (month) (year)

Signed: _____ Phone: _____

Print Name: _____

Of: _____, Alberta, _____



Town of
COALDALE
A Wise Choice

Dear Mayor Don Anderberg and Pincher Creek Town Council,

The Town of Coaldale is hosting our Coaldale Summer Fest and Candy Parade on Saturday, August 12, 2023 with the theme of “Salute to Agriculture 2023”. It is always an honor to be able to include our neighbouring communities in our celebrations and to welcome you to our Town.

We would like to cordially invite you to participate in the 2023 Candy Parade in two ways:

1. Mayor or Council Representative:
 - As a VIP, we would like to welcome you to Coaldale by having you ride in style. If you are able to attend our parade, please reply back to parade@coaldale.ca and we will arrange with you VIP transportation if needed.

2. Enter a Float to promote your community
 - No entry fee
 - You are welcome to bring wrapped candy to hand out along Candy Parade route
 - Bring volunteers to hand out candy

We hope you can attend our parade and celebrate with us on August 12. Please find attached a registration form which we would invite you to submit by August 2, 2023.

If you have any questions, please contact Erica Romeo at 403-345-1323 or parade@coaldale.ca

We look forward to seeing you on August 12.

Sincerely,

Erica Romeo
Town of Coaldale Summer Fest Parade Committee



Town of Pincher Creek

REQUEST FOR DECISION

Council or Committee of the Whole

SUBJECT: Wildcat Days Parade 2023	
PRESENTED BY: Angie Lucas, Chief Administrative Officer	DATE OF MEETING: 6/12/2023

PURPOSE:

The District of Elkford invites you to join us for Elkford's annual Wildcat Days Parade on Saturday, July 1, 2023. The parade is one of the most popular events during Wildcat Days and each year, we strive to make the parade bigger and better. Your participation will help us in achieving this goal.

The parade marshalling area will be at the Elkford Community Conference Centre. Marshalling will begin at 9:30 am with judging to take place at 10:15 am. The parade will commence at 11:00 am. The parade route is attached for your information. To register, please complete the enclosed parade entry form and return it to me by mail, fax or email no later than Tuesday, June 20th, 2023. If you require any further information or have any questions, please do not hesitate to contact me. You are also invited to join Mayor Fairbairn and Councilors for a luncheon following the parade. The luncheon will take place in the Council Chambers in the Municipal Office residing at 744 Fording Drive. Like many of the weekend's activities, the parade is much anticipated by our community. I hope you will join us.

RECOMMENDATION:

That Council for the Town of Pincher Creek accept the Wildcat Days Parade 2023 invite and send Councillor _____ to attend July 1, 2023

BACKGROUND/HISTORY:

Someone from Council usually attends this parade

ALTERNATIVES:

accept the Wildcat Days Parade invite as information

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

N/A

FINANCIAL IMPLICATIONS:

Council Renumeration & Candy Cost

PUBLIC RELATIONS IMPLICATIONS:

N/A

ATTACHMENTS:

Elkford Wildcat Days Parade Entry Form (DIGNITARY) - 3182

Parade Guideline and Instructions - 3182

Parade Route 2021 - 3182

CONCLUSION/SUMMARY:

A Councillor to attend the event.

Signatures:

Department Head:

Angie Lucas

CAO:

Angie Lucas

Elkford Wildcat Days Parade: September 25, 2021



HOW TO GET TO THE MARSHALLING AREA

- From Sparwood, follow Highway 43 north into Elkford.
- At the 4 way stop at Highway 43 and Alpine Way, turn west (left) onto Alpine Way.
- Follow Alpine Way to Fording Drive and turn north (right) onto Fording Drive.
- Follow Fording Drive until you see parade marshalls, who will direct you to your parking space in preparation for the parade.

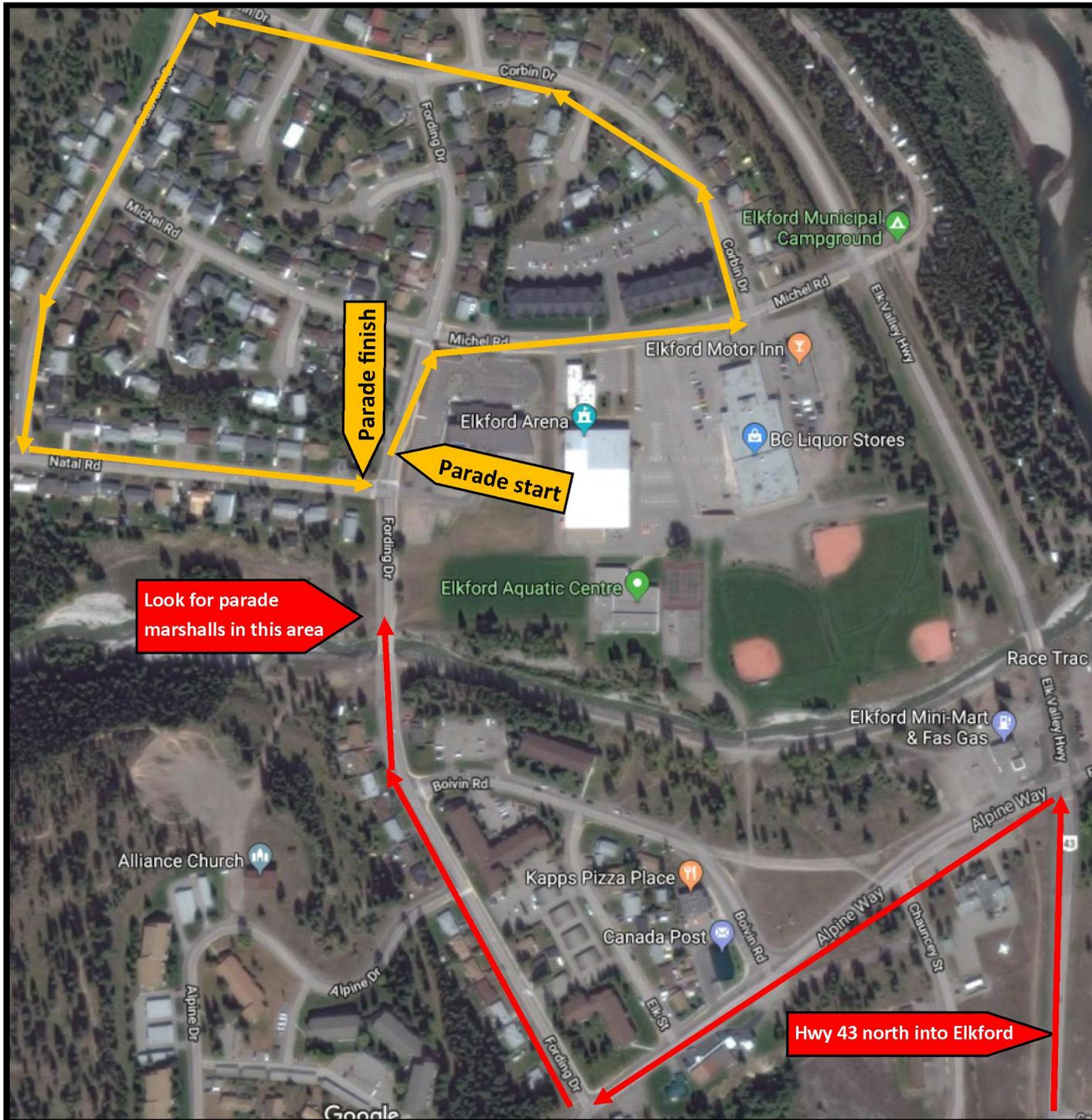
PARADE ROUTE

- East (right) along Michel Road,
- Northwest (left) along Corbin Drive,
- South (left) along Galbraith Drive,
- East (left) along Natal Road,
- Ending across from the Elkford Community Conference Centre (750 Fording Drive).

PARADE SCHEDULE

- Marshalling: 9:30 am
- Judging: 10:15 am
- Start time: 11:00 am

elkford
Wild at heart.



Elkford Wildcat Days Parade Guidelines

Parade date: Saturday, September 25, 2021

- **Marshalling time:** 9:30 AM
- **Check-in point:** Elkford Community Conference Centre, 750 Fording Drive
- **Judging time:** 10:15 AM
- **Start time:** 11:00 AM

Rules & Regulations:

- The purpose of this parade is to attract and entertain spectators, many of whom are children. The District of Elkford reserves the right to bar from entry any entrant not conforming with the rules and regulations, any entrant refusing to follow police or parade officials' instructions, any entrant causing a hazard to the safety of others, or any entrant that is offensive to the public at large.
- Float drivers must have 180° vision, have a valid driver's licence and be able to get out of their float quickly should the need arise.
- Floats must be decorated with fire retardant materials. All decorations must be protected from exhaust pipes. Persons riding on the float must be seated securely. No person is to be wired on or tied in a manner from which they cannot release themselves.
- Vehicles must be in good repair, properly serviced and with sound brakes.
- Alcoholic beverages are not permitted on floats or vehicles in the parade. Water is not to be thrown from floats. Water guns and pistols are prohibited. Smoking on the floats is prohibited.
- Candy or balloons are not to be thrown from floats. These may be passed to children on the parade route by people walking with the floats.
- Horses must be under control at all times. If a horse or rider is not under control or is unsafe to other riders or spectators, please remove it from the parade. Horse riders must provide people to follow behind the riders for cleanup of "natural residue".
- 50 feet is to be maintained between entries. If an entry breaks down or needs to stop please pull around, in a safe fashion, in order for the parade to continue.
- Please do not leave floats unattended on the marshalling grounds.
- Judging will begin at 10:30 am. The judges are not required to adjust prizes for late entries. No entry will receive more than one prize.



elkford
Wild at heart.



Wildcat Days 2023

DIGNITARY PARADE ENTRY FORM

Parade date: Saturday, July 1, 2023, at 11 a.m.

Cost to enter: FREE

Entry deadline: Tuesday, June 20, 2023

Name of entry: _____

Company or sponsor (if applicable): _____

Contact person: _____

Mailing address: _____

Telephone (day): _____ (evening): _____ Fax: _____

Email: _____

Type (i.e., truck, float, bike) and approximate size of entry: _____

Number of participants attending the dignitary luncheon (following the parade): _____

Names of luncheon attendees: _____

(Luncheon will take place in Council Chambers, located in the District of Elkford Office at 744 Fording Drive)

The entries of dignitaries are categorized as municipal entries. Please place an 'X' beside your choice:

_____ We wish for our entry to be judged.

_____ We do not wish for our entry to be judged.

Submit your completed form by email, fax, mail or in person to:

District of Elkford
Attention: Michelle Krenbrink
P.O. Box 340
750 Fording Drive
Elkford, B.C. V0B 1H0
Phone: 250.865.4010 Fax: 250.865.4011 Email: recreation@elkford.ca



Town of Pincher Creek

REQUEST FOR DECISION

Council or Committee of the Whole

SUBJECT: SCADA Radio Replacements Project Budget Request	
PRESENTED BY: Alexa Levair, Director of Operations	DATE OF MEETING: 6/12/2023

PURPOSE:

To request a \$10,000 budget increase for the SCADA Radio Replacement project.

RECOMMENDATION:

That Council for the Town of Pincher Creek approve an increase to the budget for the SCADA Radio Replacement project from \$40,000 to \$50,000, with additional funding from Utility Reserve G/L 4100004760.

BACKGROUND/HISTORY:

As part of the 2023 Capital Budget, council approved \$40,000 for replacement of the SCADA radios. These radios communicate with various sites throughout Town that house water and wastewater infrastructure. The existing radios had become obsolete with no replacement parts available. The main scope of this project has now been completed.

While replacing the radio at the Castle River Raw Water Intake, it was discovered that there are further communication issues with the power supply to the radio. Replacing the power supply for the station and radios would involve replacement of a solar panel and installation of additional battery banks. The quote for this work has come in at approximately \$10,000.

Administration believes it would be a significant risk to delay the replacement to 2024, as the Castle River Raw Water Intake is the farthest piece of water infrastructure from the Town, meaning communication is critical to monitor levels and for automatic pump activation/shut-off.

ALTERNATIVES:

That Council for the Town of Pincher Creek direct administration to defer the additional scope for SCADA Radio Replacements to the 2024 budget deliberations.

That Council for the Town of Pincher Creek accept the SCADA Radio Replacement project update as information.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

Communication with critical infrastructure is imperative for operation of the water/wastewater system/

FINANCIAL IMPLICATIONS:

Original budget for the SDADA Radio Replacement Project was \$40,000. Requesting an increase of existing budget by \$10,000 from the Utility Reserve.

PUBLIC RELATIONS IMPLICATIONS:

None at this time.

ATTACHMENTS:

None at this time.

CONCLUSION/SUMMARY:

Administration supports the approval of an additional \$10,000 for the SCADA Radio Replacement Project.

Signatures:

Department Head:



CAO:





**Town of Pincher Creek COUNCIL
DISTRIBUTION LIST
June 7, 2023**

<u>Item No.</u>	<u>Date</u>	<u>Received From</u>	<u>Information</u>
1.	June 7, 2023	Public Affairs Canada	NGTL Lundbreck Blasting Notification
2.	June 7, 2023	Concern Citizen	Email
3.	June 7, 2023	Alberta Municipalities	Join MLC to discuss recommendations on intermunicipal collaboration
4.	June 9, 2023	Alberta Municipal Services	2023 Minister's Awards for Municipal & Public Library Excellence - Deadline Extension